



National Awards

Overview

SAME annually presents medals and awards to individuals and organizations from the public and private sectors in recognition of achievement and in support of the A/E/C profession, national security objectives, and the SAME Strategic Plan.

The following document includes all information regarding SAME National Awards. These are awarded during our two annual conferences Small Business Conference (SBC) and Joint Engineer Training Conference (JETC). All awardees are chosen solely by their award package.

SAME provides a stipend for individual awardees to attend the conference which includes travel, lodging and conference registration. This does not include the business awardees.

SAME offers the physical award. If, for some reason the awardee or a representative cannot be physically present to receive the award, or if SAME is forced to cancel the event for any reason, it will be mailed to the recipient (or unit if a separate ceremony is desired).

Award recipient information is due to SAME in March for JETC and in September for SBC. Exact deadline dates are communicated to evaluators, such as COI chairs or the National Leadership Team.

Questions and submission details should be sent to mhelmus@same.org

Company Awards Presented at the SAME Joint Engineers Training Conference (JETC)

- J.W. Morris Sustaining Member Award (Large Business) – for eminent contributions to SAME by a Sustaining Company Organization
- Robert B. Flowers Small Business Award (Small Business) – For eminent contributions to SAME by a Small Business Sustaining Company
- Seymour S. Greenfield Sustaining Member Award (Medium Business) - for eminent contributions to SAME by a Sustaining Company Organization

Individual and Post Awards presented at the SAME Joint Engineers Training Conference (JETC)

- Bliss Medal - Individual
- Goethals Medal - Individual
- Industry Government Engagement Award – Individual
- Industry Government Engagement Award – Post
- Membership Recruitment Champion – Individual
- Post Service Medal - Individual
- Paul R. Smith Enlisted Medal - Individual
- STEM Champion Award – Individual
- STEM Excellence Award – Post (small, medium, large)
- Sverdrup Medal – Individual
- Tudor Medal - Individual
- Urbahn Medal - Individual
- Walter O. Bachus Gold Medal - individual
- Young Member Medal – Individual

Awards Presented at the SAME Small Business Conference (SBC)

- Small Business Award (Company Award)
- Large Business Award (Company Award)
- Industry Small Business Advocate Award (Individual Award)
- Post Small Business Liaison Officer Award (Individual Award)

Other Awards

- Toulmin Medal - Individual
- Design Awards
- President's Medal

SAME also awards Uniformed Service Awards – all information regarding those is in a separate [“Uniformed Services Award Manual”](#).

J.W. Morris Sustaining Member Award (Large Company) – Established 1981

The **J.W. Morris Sustaining Member Award** is named in honor of Lt. Gen. John W. Morris, USA (Ret.).

Eligibility: SAME Sustaining Member company in the private sector with more than 2,500 employees. Must be a Sustaining Member of at least two SAME Posts in each of the previous five years. Large companies that have received this award in the past 5 years are not eligible to submit.

Nomination Criteria: The company will be evaluated based on the extent to which during the previous calendar year:

1. Company employees are active participants in each post where the company is a Sustaining Member.
2. Company representatives take on leadership positions at the Post, Region and National level, including Board of Direction, standing committees, Communities of Interest, and conference planning committees.
3. Company supports Young Professional participation in Society activities and mentoring programs.
4. Company supports K-12, College Outreach, and community service activities.
5. Company supports Veteran transition activities
6. Company supports Industry-Government Engagement activities.
7. The company advertises in SAME publications (The Military Engineer, Real TiME or the Directory of Member Companies & Organizations).
8. The company exhibits and sponsors activities/events at SAME National and Regional Conferences.

Nomination Process: A company must nominate itself for the award. Nomination will demonstrate the extent to which the nominee has met or exceeded the nomination criteria. Letters of Support for the nomination from a minimum of two posts where the nominee is a Sustaining Member will be included with the nomination. No nominations will be processed without a complete nomination package.

Robert B. Flowers Small Business Award – Established 2004

Named in honor of former SAME National President Lt. Gen. Robert B. Flowers, USA (Ret.).

Eligibility: SAME Small Business Sustaining Member that has at least one Post Sustaining Membership in each of the past five years and is a classified Small Business in at least one NAICS category as of the date of nomination. Small businesses that have received this award in the past 5 years are not eligible to submit.

Nomination Criteria:

1. Company employees are active participants in each post where the company is a Sustaining Member.
2. Company representatives take on leadership positions at the Post, Region, and National level, including Board of Direction, standing committees, Communities of Interest and conference planning committees.
3. Company supports Young Professional participation in Society activities and mentoring programs.
4. Company supports K-12, College Outreach, and community service activities.
5. Company supports Veteran transition activities
6. Company supports Industry-Government Engagement activities.
7. The company advertises in SAME publications (The Military Engineer, Real TiME or the Directory of Member Companies & Organizations).
8. The company exhibits and sponsors activities/events at SAME National and Regional Conferences.

Nomination Process: A company must nominate itself for the award. Nomination will demonstrate the extent to which the nominee has met or exceeded the nomination criteria. Letters of Support for the nomination from a minimum of one post where the nominee is a Sustaining Member will be included with the nomination. No nominations will be processed without a complete nomination package.

Seymour S. Greenfield Sustaining Member Award (Medium Company) – Established 2009

Seymour S. Greenfield Sustaining Member Award is named after former SAME National President Seymour Greenfield to recognize a medium-sized company for their contributions to SAME.

Eligibility: Medium-sized SAME Sustaining Member company in the private sector (101-2,499 employees) and be a Sustaining Member of at least two SAME Posts in each of the previous five years. Medium companies that have received this award in the past five years are not eligible to submit.

Nomination Criteria: The company will be evaluated based on the extent to which during the previous calendar year:

1. Company employees are active participants in each Post where the company is a Sustaining Member.
2. Company representatives take on leadership positions at the Post, Region and National level, including Board of Direction, standing committees, Communities of Interest, and conference planning committees.
3. Company supports Young Member participation in Society activities and mentoring programs.
4. Company supports K-12, College Outreach, and community service activities.
5. Company supports Veteran transition activities
6. Company supports Industry-Government Engagement activities.
7. The company advertises in SAME publications ([The Military Engineer](#), and the [Directory of Member Companies & Organizations](#)).
8. The company exhibits and sponsors activities/events at SAME National and Regional Conferences.

Nomination Process: A company must nominate itself for the award. Nomination will demonstrate the extent to which the nominee has met or exceeded the nomination criteria. Letters of Support for the nomination from a minimum of two posts where the nominee is a Sustaining Member will be included with the nomination. No nominations will be processed without a complete nomination package.

Bliss Medal – Established 1958

The SAME Bliss Medal is awarded to a SAME member in recognition of superior efforts in mentoring students in engineering and related disciplines. The medal is named in honor of Gen. Tasker H. Bliss, USA.

Eligibility: A member of SAME at least one year prior to nomination.

Nomination Criteria: Excellence in educating, mentoring, and motivating students through classroom instruction, presentations, seminars, competitions and/or Student Chapter activities. Nominee may be a faculty member, Student Chapter mentor or active sponsor/participant in STEM Education or Student Chapter activities.

Nomination Process: Nominations for this award must be made by a Society member and endorsed by a Post President or member of the National Board of Direction, using the Society nomination form. Selection will be based on the nominee's engagement of students through instruction, mentoring and/or coaching, and should describe specific activities performed, the number of students involved in those activities, and specific outcomes of those interactions. The Post President or member of the National Board of Direction endorsing the nomination will verify that the individual meets the eligibility criteria for the award, and that the nomination package provides information to support each of the nomination criteria and all required information on the nominee. The nominator is responsible for ensuring the package, with endorsement, is received at SAME National.

Goethals Medal – Established 1956

The SAME Goethals Medal is awarded to a SAME member for distinguished performance in the field of engineering, design, or construction. The medal is named in honor of Col. George W. Goethals, USA.

Eligibility: SAME member for at least five years prior to nomination.

Nomination Criteria: Eminent and notable contributions in engineering, design, or construction in the past five years. Contributions may include specific, complex, challenging projects; process or technology advancements; or the promulgation of significant statutory, policy, criteria, or code/regulation changes. Nomination should demonstrate the impact of the contributions to the profession.

Nomination Process: Nominations for this award must be made by a Society member and endorsed by a Post President or member of the National Board of Direction, using the Society nomination form. The Post President or member of the National Board of Direction endorsing the nomination will verify that the individual meets the eligibility criteria for the award, and that the nomination package provides information to support each of the nomination criteria and all required information on the nominee. The nominator is responsible for ensuring the package, with endorsement, is received at SAME National.

Industry-Government Engagement Award (Individual)

For promoting Industry-Government Engagement (IGE) in the areas of project delivery, problem solving, thought leadership, policy, education, process, or awareness. This award will recognize an individual that has significantly contributed to an effort from inception to fruition.

Eligibility: Must be a SAME Member.

Nomination Criteria: Outstanding leadership and support to solving a challenge affecting industry, government, and the industry-government interface from inception to acceptable outcome. An acceptable outcome can be a contribution to improved project delivery (e.g., SAME Perspectives), resolution of a challenge, a change to policy or process that positively impacts mission execution, or a significant contribution to the awareness of SAME's role in leading industry-government collaboration.

Example – authored white-paper leading to a Post IGE Workshop, placement on a policy focus group, grass-roots education and communication to members, and a positive policy update that will change how government and industry do business together.

Outcome must substantially contribute to mission accomplishment for the benefit of the industry and the nation, placing SAME as a “thought leader” on the subject. Individual must be directly and personally involved in coordination of industry-government collaboration leading to the acceptable outcome.

Nomination Process: Nominations will only be made online using the designated application form on the SAME website. Self-nominations will be considered. Nominator must be a SAME member, and the nomination must be endorsed by a Post President or National Board of Direction member. The National Leadership Team determines awardee.

Industry-Government Engagement Award (Post)

For excellence and leadership in supporting the Society's Industry-Government Engagement (IGE) Plan by truly making a difference in the areas of project delivery, problem solving, thought leadership, policy, education, or awareness. This award will recognize Posts that have initiated, led, and finalized an effort from inception to fruition. The award is criteria dependent (may not be awarded every year but may be awarded to multiple Posts that meet the criteria).

This award further serves to recognize those Posts who have advanced SAME's enduring purpose since our beginning in 1920: promote solidarity and cooperation between engineers in civil and military life.

Eligibility: Must be Post in good standing and efforts must be documented in official form via SAME National calendar, SAME Perspectives, TME, Post Annual Report, official policy change or policy/program creation at local, regional, or national levels.

Nomination Criteria:

1. Outstanding collaboration and support to solving a challenge affecting industry, government, and the industry-government interface from inception to acceptable outcome. An acceptable outcome can be a contribution to project delivery (e.g. SAME Perspectives), resolution of a challenge, a change to policy, an establishment of a program, or a significant contribution to the awareness of SAME's role in leading industry-government collaboration.

Example – Hosted a Post IGE Workshop to define issue, collaborate on possible solutions, track next steps, and document outcome. White paper was provided to SAME National for dissemination to appropriate stakeholders.

2. Outcome must substantially contribute to policy or programs for the benefit of the industry and the nation, placing SAME as a "thought leader" on the subject.

3. Post must be directly and collectively involved in planning and coordination of industry-government collaboration leading to the acceptable outcome.

Nomination Process: Nominations will only be made online using the designated application form on the SAME website. Nominations will only be accepted during the designated dates. Nominations must include a supporting narrative in the format outlined and supporting documentation of outcomes of the effort. The nomination should cover the duration of the endeavor and be a maximum of 3 pages, 11 pt. font. The National Leadership Team determines Post awardees.

Membership Recruitment Champion Award

The Membership Champion award is awarded to a SAME member in recognition of superior efforts in recruiting new members into the Society at the Post level.

Eligibility: Must be a SAME Member for two years and a member of the nominating Post.

Nomination Criteria: This member must demonstrate excellence in at least ONE of the following areas:

1. Positive impact on overall Post recruitment: the member has demonstrated creativity and initiative in championing Post level recruitment activities during the current calendar year.
2. Positive impact on Active-Duty military/local government recruitment: the member has personally demonstrated initiative in directly championing the recruitment of government members into the Society and into their Post during the current calendar year. Government members may be federal (active duty, reserves, or civil service) or city/county/state government (including guard/reserve).
3. Positive impact on Young Professional recruitment: the member has personally demonstrated initiative in directly championing the recruitment of young professionals into the Post during the current calendar year.

The SAME member's successful recruitment activities may or may not result in an overall net increase to the Post's membership by the end of the calendar year. Nonetheless, their activities are demonstrated to be worthy of recognition and serve as an example to inspire the recruitment efforts at other Posts.

Nomination Process: Nominations for this award must be made by a Society member and endorsed by the Post President using the Society nomination form. The Post President endorsing the nomination will verify that the individual meets the eligibility criteria for the award, and that the nomination package provides detailed information to support one or more of the three nomination criteria for the nominee. Selection is made by a committee of the Membership COI.

Post Service Medal – Established 2008

This Medal recognizes significant and faithful service to SAME at the Post level that has materially contributed to the Post success.

Eligibility: A member of the nominating Post for at least two years.

Nomination Criteria: The nomination will describe the individual's support to the Post during their tenure at the Post and how the individual contributed to the success of the Post.

Nomination Process: Nominations for this award must be made by the Post President and endorsed by the respective Regional Vice President. The Regional Vice President will review the nomination to ensure it meets the eligibility and nomination criteria for the award and that the nomination package is complete. The Post President is responsible to ensure the package, with endorsement, is received at SAME National.

Paul R. Smith NCO Medal – Established 2006

The **Paul R. Smith Noncommissioned Officer Medal** was named in honor of U.S. Army Sergeant First Class Paul Ray Smith, recipient of the Medal of Honor for his actions during the War on Terrorism.

Eligibility: Any Active, Reserve, National Guard or Retired Non-commissioned Officer who has been a member of SAME for at least three years prior to nomination.

Nomination Criteria: Outstanding leadership and accomplishments in support of military engineering and SAME over the past three years. Contributions to military engineering and contributions to SAME will be weighted equally.

Nomination Process: Nominations for this award must be made by a Society member and endorsed by a Post President or member of the National Board of Direction, using the Society nomination form. The Post President or member of the National Board of Direction endorsing the nomination will verify that the individual meets the eligibility criteria for the award, and that the nomination package provides information to support each of the nomination criteria and all required information on the nominee. The nominator is responsible for ensuring the package, with endorsement, is received at SAME National by the deadline.

STEM Champion Award – Individual – Established 2017

For excellence and leadership in supporting STEM and advancement of Science, Technology, Engineering and Math programs. This award will recognize the most outstanding individual each year.

Eligibility: Must be a SAME Member for 3 years and a member of the National STEM Community of Interest to be eligible

Nomination Criteria:

1. **Innovation** - Describe creative ideas, enhancements, unique outreach and concepts this person has contributed that have helped improve the furthering of STEM education or enhanced the overall success of Post STEM programs. Include unique or innovative products or programs designs/processes or ideas that helped improve quality or operations in Post STEM programs. [Full details of these ideas & programs can be explained in para 3]
2. **Leadership** - Describe how this individual has demonstrated leadership in developing STEM teams, providing guidance, and leading STEM events and programs. This may include providing vision and strategy to STEM activities, setting an example for others to follow, looking for and acting on STEM opportunities, being proactive and self-motivated fostering STEM, persevering in the face of obstacles, connecting with other STEM organizations - actively impacts STEM events, activities, processes, students.... and looks for ways to improve STEM actions.
3. **STEM Outreach Events** - Describe the events and programs this person has led or participated in, include: the type of event, names of other organizations involved, attendance, how the event was planned and organized, marketed, budgeted and follow-up programs to stay connected with students. Success in developing strategic partners that furthered STEM education or awareness in the community. Events may include camps, scholarships, outreach events, STEM presentations, mentoring, student/ teacher /school connections....
4. **STEM Results** - Describe the results this person has achieved through the conduct of programs and activities in para 3. Results can be explained in terms of number of contacts, volunteers involved, external organizations engaged, tracking/mentoring students through college and beyond, scholarship awarded, and students mentored and tracked long term, new relationships developed, camps and special events conducted that result in students choosing a STEM track.

Nomination Process: Nominations will only be made online using the designated application form on the SAME website. Self-nominations will be considered.

STEM Excellence Post Award - Large, Medium, Small – Established 2017

For Excellence and Execution in supporting STEM. This award will be awarded to the most outstanding Large, Medium and Small Post each year.

Eligibility: Small/Medium/Large Post in good standing. Post must have an identified STEM Coordinator and member of the STEM Community of Interest

Nomination Criteria:

1. **Innovation** - Describe creative and unique STEM programs your Post has developed or are in the process of developing. [this section can be brief, full programs can be expanded on in para 3, do not include that you sent a camper to camp or raise money for scholarship through a golf event]
2. **Leadership & Organization** - Describe how your Post has demonstrated leadership and provided the organizational structure for your STEM program. Consistent with the Strategic Plan, describe: 1) the leadership guidance, strategy, vision, concepts, and direction provided to your STEM organization and teams to advance this program 2) the organizational structure used to control and manage the STEM program 3) opportunities for volunteer involvement. All focused on achieving results and improving your STEM program.
3. **STEM Outreach Events** - Describe the events and programs your Post conducts or participated in, including: the type of event; names of other organizations involved; attendance; how the event was planned and organized; marketed, budgeted; follow-up programs with students. Demonstrated success in developing strategic partners furthering STEM education or awareness in the community. Events may include camps, scholarships, outreach events, presenting on STEM, mentoring, student /teacher/school connections, relationship with other STEM organizations....
4. **STEM Results** - Describe the results your Post has achieved through the conduct of programs and activities in para 3. Results can be explained in terms of number of contacts, volunteers involved, external organizations involved, tracking/mentoring students through college and beyond, scholarship awarded, and students mentored and tracked long terms, new relationships developed, camps and special events conducted that result in students choosing a STEM track....

Nomination Process: Nominations will only be made online using the designated application form on the SAME website. Nominations may be submitted by any Post officer.

Sverdrup Medal – Established 1980

The **Sverdrup Medal** is named in honor of Maj. Gen. Leif J. Sverdrup, USA.

Eligibility: A Uniformed Member of SAME, age 39 years or younger in the year for which nominated and who has been a member of SAME for at least three years prior to nomination.

Nomination Criteria: The following criteria will be used in judging nominations:

- Outstanding contributions to engineering, design, construction, research & development, or planning professions for the past three years.
- Demonstrated leadership in managing projects or organizations.
- Participation in SAME at the Post, Region or National level
- Receipt of awards or other recognition for professionalism, leadership.

Nomination Process: Nominations for this award must be made by a Society member and endorsed by a Post President or member of the National Board of Direction, using the Society nomination form. The Post President or member of the National Board of Direction endorsing the nomination will verify that the individual meets the eligibility criteria for the award, and that the nomination package provides information to support each of the nomination criteria and all required information on the nominee. The nominator is responsible for ensuring the package, with endorsement, is received at the SAME National office.

Tudor Medal – Established 1966

The SAME **Tudor Medal** is named in honor of Ralph A. Tudor, Civil Engineer and Builder.

Eligibility: A civilian member of SAME age 39 years or younger in the year for which nominated and who has been a member of SAME for at least three years prior to nomination.

Nomination Criteria: The following criteria will be used in judging nominations:

- Outstanding contributions to engineering, design, construction, research & development, or planning professions for the past three years
- Demonstrated leadership in managing projects or organizations
- Participation in SAME at the Post, Region or National level
- Receipt of awards or other recognition for professionalism, leadership.

Nomination Process: Nominations for this award must be made by a Society member and endorsed by a Post President or member of the National Board of Direction, using the Society nomination form. The Post President or member of the National Board of Direction endorsing the nomination will verify that the individual meets the eligibility criteria for the award, and that the nomination package provides information to support each of the nomination criteria and all required information on the nominee. The nominator is responsible for ensuring the package, with endorsement, is received at SAME National.

Urbahn Medal – Established 1996

The SAME Urbahn Medal is named in honor of Max O. Urbahn, American Institute of Architects. The medal is awarded to a SAME member for distinguished performance in the field of architecture.

Eligibility: A Registered Architect who has been a member of SAME and a member of the Architectural Practice COI for at least five years prior to nomination. Nomination must include State in which registered and expiration date of registration.

Nomination Criteria: Eminent and notable contributions in the field of architecture with emphasis on accomplishments in the past five years. Contributions may include specific, complex, challenging projects; process or technology advancements; or the promulgation of significant statutory, policy, criteria, or code/regulation changes. Nomination should demonstrate the impact of the contributions to the profession.

Nomination Process: Nominations for this award must be made by a Society member and endorsed by a Post President or member of the National Board of Direction, using the Society nomination form. The Post President or National Board of Direction member who is endorsing the nomination will verify that the individual meets the eligibility criteria for the award, and the nomination package provides information to support each of the nomination criteria and all required information on the nominee. The nominator is responsible for ensuring the package, with endorsement, is received at the SAME national office.

Walter O. Bachus Gold Medal – Established 1927

The medal is given to a SAME Member who demonstrates outstanding leadership in support of the SAME mission during membership extending over 20 years.

Eligibility: A member of SAME for at least 20 years and not a previous recipient of the Gold Medal.

Nomination Criteria: Outstanding leadership, contributions, and accomplishments in support of the SAME mission over the awardee's entire period of membership in the SAME.

Nomination Process: Nominations for this award must be made by a Society member and endorsed by a Post President or member of the National Board of Direction, using the Society nomination form. The Post President or member of the National Board of Direction endorsing the nomination will verify that the individual meets the eligibility criteria for the award, and that the nomination package provides information to support each of the nomination criteria and all required information on the nominee. The nominator is responsible for ensuring the package, with endorsement, is received at SAME National.

Young Member Medal

Established in 2004, the **SAME Young Member Medal** was first presented at the 2005 Joint Engineer Education and Training Conference & Expo in Louisville, Ky. In 2010, it was authorized those two awards can be presented each year: one to a civilian Young Member; one to a uniformed service Young Member.

Eligibility: Any member of The Society who has been a member for the past five years and is age 39 years or younger in the year for which nominated.

Nomination Criteria: Outstanding leadership and accomplishments in support of the Society Mission over one's entire period of membership in the Society.

Nomination Process: Nominations for this award must be made by a Society member and endorsed by a Post President or member of the National Board of Direction, using the Society nomination form. The Post President or member of the National Board of Direction endorsing the nomination will verify that the individual meets the eligibility criteria for the award, and that the nomination package provides information to support each of the nomination criteria and all required information on the nominee. The nominator is responsible for ensuring the package, with endorsement, is received at SAME National.

Large Business Award (One Award) – SBC Award

This award recognizes a large business for outstanding support to the small business program over the previous three years.

Eligibility: Nominee must be a SAME Sustaining Member firm for the past three years and be categorized as Other Than Small Business. Firm must not have won this award within the past five years.

Selection Criteria:

- Small business subcontracting performance as evidenced by Summary Subcontracting Reports (SSR's) within the past three years.
- Description of the efforts to support small business programs and the result of such efforts (Number of small businesses subcontracted to and subcontracting dollars to small businesses)
- Letters of recognition or awards from government agencies or the Small Business Administration (SBA) for outstanding small business utilization and/or SBA subcontracting program review ratings
- Company's demonstrated support for the internal training of the nominee's program/project managers on how to involve and support small business initiatives; and
- Company's participation in one or more small business conferences (e.g., SAME Small Business Conference, Veteran-Owned Small Business Conference, SAME Post-sponsored small business conference, etc.).

Nomination Process: Nominator is not required to be a SAME member (government agency representative, for example), and the firm may self-nominate. Nomination will demonstrate the extent to which the firm has met or exceeded the selection criteria. Nomination will be endorsed by a Post President or National Board of Direction member.

Small Business Award (One Award) – SBC Award

This award recognizes a small business for outstanding participation in the small business program over the previous three years.

Eligibility: SAME Sustaining Member firm for the past three years and be categorized as a Small Business based on SBA size standards. Firm must not have won this award within the past five years.

Selection Criteria:

The nominee should meet all the following criteria for work completed for any government agency within the last three years from nomination due date in an outstanding manner.

- Outstanding performance/work execution as demonstrated by Letters of commendations, awards, past performance ratings, project evaluations, CPARS, etc.
- Demonstrated record of working with other Small Businesses in the Industry based on numbers of firms teamed, joint ventured, partnered or subcontracted and percentage of contracted dollars directed to other Small Businesses.
- Company's support for the Small Business Community of Interest through participation in SBCOI events.
- Company's track record for the professional development of its employees through participation in education and training activities through SAME or other organizations.
- Company participation in one or more small business conferences (e.g., SAME Small Business Conference, Veteran-Owned Small Business Conference, a SAME Post-sponsored small business conference, other local or regional events).

Nomination Process: Nominator is not required to be a SAME member (government agency representative, for example), and the firm may self-nominate. Nomination will demonstrate the extent to which the firm has met or exceeded the selection criteria. Nomination will be endorsed by a Post President or National Board of Direction member.

Industry Small Business Advocate Award (One Award) – SBC Award

This award recognizes an individual from industry who has been an outstanding spokesperson and advocate for small business. The award recognizes efforts and actions accomplished to promote Small Businesses within the past three years. This person may be the Small Business Advocate within a Large Business.

Eligibility: Nominee must have been a SAME member and a member of the Small Business COI for at least the past three years.

Selection Criteria: The nomination must show examples of how the nominee worked on small business issues with SBA, DOD agencies, or other groups to support Small Businesses, including the outcome of those efforts. The nomination should demonstrate promotion of small businesses through training sessions, business to business networking opportunities, and support to the programming and execution of the SAME Small Business Conference. The nomination should include letters of commendation, awards, and other recognition for the individual's efforts to support small business programs.

Nomination Process: The nominator need not be a SAME member (SBA representative, for example). The nomination must be endorsed by a Post President or National Board of Direction member.

Post Small Business Liaison Officer Award – SBC Award

The annual Post Small Business Liaison Officer (PSBLO) Award recognizes the PSBLO whose leadership, support and activities best exemplifies the mission of the Small Business Community of Interest.

Eligibility: Member of a Post Board of Direction as the named PSBLO and a member of the Small Business COI.

Nomination Criteria: Eminent and notable contributions to small business based on achieving specific criteria segmented into three focus areas: SAME Post Participation, Small Business Community of Interest Participation, and Small Business Advocacy Outside SAME. A minimum of five of the eight criteria factors noted below must be met to qualify for the award.

SAME Post Participation:

- Implemented innovative membership recruiting of small businesses.
- Advocates providing discounts to small businesses for Post or Regional Events.
- Regular recognition of a small business member or firm via newsletter, newspaper, magazine award, monthly Post meeting.
- Received Letter(s) of appreciation/commendation from their Post President, a local or national organization or agency for post efforts in small business activity.

Small Business Community of Interest Participation:

- Member of the Small Business Community of Interest and have contributed to Conferences, Newsletters, small business Training, Webinars.
- Attended SAME Small Business Conferences in the past two years and can offer insight on improving the programs.

Small Business Advocacy Outside SAME:

- Coordinated or assisted a small business event with a Local Government Agency.
- Assist with conference planning of at least one (1) community small business outreach event.

Nomination Process: May be self-nominated or nominated by a Society member and endorsed by a Post President or National Board of Direction member. The nominator will verify that the individual meets the eligibility criteria for the award, the nomination package addresses each of the nomination criteria and provides all required information on the nominee. The nominator is responsible for ensuring the package, with endorsement, is received at SAME National office.

Toulmin Medal – Established 1932

The **Toulmin Medal** was created by Col. H.A. Toulmin, U.S. Army Air Corps, and first awarded in 1932. Two medals may be awarded annually—one to a Regular Member of SAME (including Life, Enlisted, Fully-Retired or Sustaining Member Representative) and one to a Young Member of SAME—based on quality of the article.

Eligibility: In order for an article to be eligible for consideration for the Toulmin Medal:

All authors of an individual article in *The Military Engineer* must be a member of SAME prior to publication of the article. In the case of multiple authors of an article, the lead author of the winning article will be awarded the Toulmin Medal.

Nomination Criteria:

The published article must:

1. Contribute to the knowledge of military engineering or national security; and
2. Publicize and preserve the accomplishments of engineers in their missions throughout the world.

Nomination Process: No nominations are accepted for this medal. A committee selects based on the articles published in *The Military Engineer* in the prior year.

Evaluation Criteria: Articles that are eligible for the Toulmin Medal and meet the nomination criteria will be evaluated by a panel of judges based on the overall quality of the article including writing style, and the use of strong examples and real-life scenarios, up-to-date facts, sound approaches to solving problems and, where applicable, concise information that addresses the impact of the method, technology or system to users in the years ahead.

This is evaluated by a select committee of Past SAME Presidents.

SAME Design Awards (Two awards)

The purpose of the SAME Design Awards is to celebrate design excellence in the built environment for planned and constructed works throughout the world. The SAME Design Awards will occur every other year beginning in 2020 with award presentations at JETC. The next nominations will open in Dec 2021.

Eligibility: Any facility, infrastructure, landscape, planning, or facility-related project designed, completed, or constructed for a SAME partner agency (DoD, VA, DHS, Public Health Service, GSA).

Awards Categories:

Two categories

- o Built Projects.
- o Planning, design studies.

Awards will be given for projects that exhibit the highest level of quality achievement as described by the purpose statement and determined by reviewers.

Nomination Criteria: Awards will be made in two categories: Built Projects and Planning, Design, and Studies (PDS). Built projects must be complete within the last 5 years. Planning, design, and studies must have been completed within the last 5 years.

Submittal Requirements:

The submittal package has two parts:

Part 1 - Identification of the Project and Team participants.

- o Please fill out the attached Project Identification Form

Part 2 - Technical submission highlighting the merits of the project.

- Please submit up to ten pages of information. The content and style of the ten pages is up to you. In those ten pages please mention the title of the project, its location and its customers. There should be no mention on those ten pages of the architect, engineers, contractor or others that are part of the project team. If you include text make sure that the text is readable on a typical computer or printed on 8-1/2 x 11 inch paper.

For review the Part 1 – Project Identification Form (identifying the team members) will be separated from Part 2, the ten page submittal so that the jury is judging the projects on the merits of each project.

Nomination Process: Nominations for this award must be made by a Society member using the Society nomination form. No endorsements are required. Any entity involved in the project to include, but not limited to A/E firms, general contractor, and partner agencies, may submit an award nomination in the appropriate category. The nominator will verify that the project meets the eligibility criteria for the award and is responsible for ensuring the package is submitted to and received by National on or before the due date. Jury members will be selected from

members within the Architectural Practice Community of Interest and recognized professionals from the fields typically represented in the award packages.

Note: There are two Design Awards given however the review committee may opt to recognize other submissions with a merit award certificate.

President's Medal

The SAME President's Medal was first awarded in 1992.

Eligibility: Any person who was a member of the Society in the President's year in office.

Nomination Criteria: Outstanding leadership and accomplishment in support of the SAME Strategic Plan who the President desires to recognize with this high honor.

Nomination Process: There are no member nomination submissions accepted for this medal. The President and Executive Director determine awardees.

Award Reviewers

Architecture COI	Urbahn Medal
College Outreach COI	Bliss Medal
	Student Leadership Medal
Enlisted COI	Paul R. Smith NCO Medal
Membership COI	Member Recruitment Champion
NLT	Goethals Medal
	Gibson Veterans Transition Medal
	IGE Individual Award
	IGE Post Award
	Walter O. Bachus Gold Medal
Small Business COI	Robert B. Flowers Small Business Award
	J.W. Morris Sustaining Member Award (Large Company)
	Seymour S. Greenfield Sustaining Member Award (Medium Company)
STEM COI	STEM Champion Award
	STEM Excellence Post Award
Young Professional COI	Young Professional Medal
	Tudor Medal
	Sverdrup Medal
RVP	Post Service Medal
SAME President	President's Medal
Select Committee	Toulmin Medal

Awards Committee

The responsibility of this committee is to support and maintain the National SAME Awards program. This group will be tasked with an annual review of all national SAME awards. Review will include evaluation of new award proposals, as well as assessment of those awards ready to be retired. The outline for criteria on either creating or closing an award is noted later in this manual. The annual review will take place at or around the time of Post Leaders Workshop.

Committee members will be comprised of:

- Membership COI Chair
- Small Business COI Chair
- Young Professional COI Chair
- Vice President of Technical COIs
- Member at large

Creating an Award

If an individual, group, or COI believes a new National SAME Award is needed then they will be able to submit the award for review to the Annual Awards Review Committee. The award package should include:

- Description of the award
- Eligibility
- Criteria

Within this package, there should be a justification outlining why this award is needed. The award must relate to and promote our current Strategic Plan for consideration. Awards must also be relative to a majority of SAME members and not be redundant or overlap with existing awards.

The Annual Awards Review Committee will review each new award in August. They will evaluate each based on the entirety of the package and will discuss thoroughly. Each award submitter(s) will be notified whether the award has been accepted or rejected. The committee may also offer recommendations to the proposed award.

The committee will make recommendations to the National Leadership Team for approving new awards.

Sunsetting an Award

During the annual award review each current award will be reassessed. This evaluation will specifically look over the following:

- Promotion of the Strategic Plan
- Engagement (data from the past 5 years will be provided)
- Overlap or duplication of other awards

The awards review committee will review the items above, as well as each entire award package. They will make recommendations for any changes to criteria or for sunsetting awards to the National Leadership Team.

Award Stipends

Individual awardees are given stipends for event registration, hotel, and travel for the event where their award will be presented. The specific stipend details will be provided in the email sent to awardees.

Awardees will be given a registration code for complimentary registration. If the individual has already registered, SAME will refund the registration.

Awardees will also be given a code for hotel reservations which will place them on our master hotel list. They will still need to provide a credit card upon check-in. If the awardee has already secured a hotel room, they may provide their confirmation information and SAME will add their room to the master account.

Travel will be provided to individual awardees through SAME's travel site and awardees are expected to be good stewards of SAME's funds and book the lowest fare 21 days in advance. If an awardee is driving to the venue, SAME will reimburse mileage and parking for four nights up to \$500. If it is less expensive to fly and the awardee prefers to drive, SAME will reimburse up to the average flight cost.

National Office Processes & Procedures

Award Nominations

The Awards Coordinator is responsible for the entirety of the award process. This includes:

- Determining and announcing the opening and closing date for award submissions
- Coordinating with the Web Specialist for any changes and/or links to the submission pages on each award page
- Coordinate with Marketing Team on promotion of awards via email, website and social media platforms
- Setup of awards on OpenWater or the platform chosen
- Troubleshooting all submission forms and links prior to launch of awards
- Contacting the logistics and admin specialist regarding inventory of awards
- Creating a timeline for the review period
 - Allow several weeks for review by evaluators
 - Collect submissions and organize prior to the hand off to evaluators
 - Check submissions for any errors such as missing documents
 - Check if potential awardees have won the specific award in the past
 - Coordinate demonstration if needed for new evaluators to the OpenWater system or the platform chosen
- Announce results to awardees via email
- Announce awardees to all nominators
- Manage all awards stipends for registration, hotel, and travel to either SBC or JETC (further information is within the stipend section)
 - Provide the correct codes once awardee confirms attendance via email
- Communicate on-site information to awardees, such rehearsal information and Society Ball plus one information

JETC Specific:

- Review the evaluator list
 - Send an email in November to remind those groups of award season and upcoming review period
 - Attend a SLO call in November and January to remind of the deadline and answer any questions for Uniformed Service Awards

Logistics & Hardware

- Inventory will be taken at least three months prior to award season of all award hardware in office to ensure sufficient stock
 - If stock is insufficient, logistics lead will be responsible for ordering the appropriate quantities for awards.
- Aligning the correct timeline with the awards coordinator for awardees names to be submitted
 - This should be several weeks to allow for any issues with engraving
- The National Office logistics lead is responsible for packaging and labeling the awards for shipment to the conference(s)

- Hardware contacts:
 - Plaques-
 - Engraver-
 - Ribbon Drapes-