



20770 US HIGHWAY 281 N
STE 108, PMB 451
San Antonio, TX 78258-7500

November 30th, 2022

MEMORANDUM FOR SAME MEMBERS

FROM: San Antonio Post Secretary

SUBJECT: Post Board Meeting Minutes, November 10th, 2022, Zoom Meeting

Board Members present are in BOLD:

President	Mr. Joshua Graham
Vice President	Mr. Zakary Payne
Past President	Mr. David Pratt
Secretary	Mrs. Sarah Fowlkes
Assistant Secretary	Mrs. Cassandra Price
Treasurer	Mr. Sam Hutchins
Assistant Treasurer	Mrs. Diane Glass
Industry Gov. Engagement Director	Col. John Baker
Service Mem. & Veteran Supp. Director	Mr. Dave Yang
Service Mem. & Veteran Supp. Coord.	Mr. Mike Monreal
Service Mem. & Veteran Trans. Coord.	Mr. Marcus Henneke
Leadership & Mentoring Director	Ms. Don Gleason
Fellows Director	Mr. Glen Turney
Resilience Director	Mrs. Miyoung Squire
Young Professional Director	Ms. Amanda Navarro
Individual Member Director	Mr. Ed von Dran
Sustaining Member Director	Mrs. Michele Torres
Military Enlisted Affairs Liaison	SSgt. Brittany Kennedy-Smith
K-12/STEM Outreach Coordinator	Mr. Harold Eberbach
College Outreach Coordinator	Mr. Roger Clarke
SAME E&C Camp Coordinator	Capt. Varsha Savalia
STEM & College Outreach Director	Mr. Patrick Suermann
UT Student Chapter Mentor	Mr. Rick Galloway
UT Student Chapter Mentor Assistant	Ms. Lily Cartwright
UTSA Student Chapter Mentor	Mr. Terry Watkins
Texas A&M Student Chapter Mentor	Mr. John German
Scholarship Director	Mrs. Diane Glass
Small Business Coordinator	Mr. Rene Cortez
I-WEPTAC Coordinator	Ms. Bonnie Hopke
Golf Committee Chair	Mr. Michael Beach
Leadership Lab (LLAB) Co-Director	Mr. Don Gleason
LLAB Co-Director	Mrs. Cathy Bond
Social Media Coordinator	Mrs. Amy Shirlberg
Newsletter Editor	Mr. Dick Kochanek
Website Manager	Mr. Dick Kochanek
Awards Committee Chair	Mr. Dick Kochanek
Holiday Celebration Chair	Ms. Hilda Quinones
Others	Mr. Scott Mikos

Oct Board Meeting Minutes (scheduled for Nov 10)- FINAL

1. Any revisions to Oct 6 Post Board meeting minutes at <http://classic.same.org/Get-Connected/Find-a-Post/San-Antonio/Leadership/Meeting-Minutes?>

No changes. APPROVED AS WRITTEN.

2. Finances/Budget:

- *Attachment 1* is the 2022 Budget Data Report as of Nov 6.
- Sam transferred funds last month and brought the balance to \$0 for the following accounts. All funds went to E&M:
 - Small Business to E&M - \$65,529.74.
 - Golf to E&M - \$3,552.82. Golf now shows a negative \$1,000. That is because it includes the 2023 Golf Course deposit.
- SAME has a new way to pay us dues through bill.com. Below are the invoices to SAME for the first two quarters of the year, but we have not been paid yet.

INVOICE #	CUSTOMER	INVOICE DATE	DUE DATE	TOTAL	AMOUNT DUE	STATUS	SEND STATUS
Q1SMPostDue	SAME	03/31/22	03/31/22	\$ 1,326.00	\$ 1,326.00	UNPAID	Accepted
Q1PostDues	SAME	03/31/22	03/31/22	\$ 185.00	\$ 185.00	UNPAID	Accepted
Q2SMPostDue	SAME	06/30/22	06/30/22	\$ 1,209.75	\$ 1,209.75	UNPAID	Accepted
Q2IMPostDue	SAME	06/30/22	06/30/22	\$ 245.00	\$ 245.00	UNPAID	Accepted
Total				\$ 2,965.75	\$ 2,965.75		

- The Post share of SAME membership dues is as follows:
 - We get \$5 for each individual member that paid during the year AND
 - 15% of the “Additional Post Dues” (in the new company/organization membership dues chart) for each company/organization affiliated with us that paid during the year. According to SAME we do also get \$5 for each individual member under the company/organization membership.
- *Attachment 2* is the 2023 Budget Worksheet package with inputs received.
 - Received inputs from Don Gleason, Diane Glass, Sam Hutchins, Hilda Quinones, Amanda Navarro, Varsha Savalia, Michele Torres, Glen Turney and Dave Yang

Hilda asked the board about more money for the Holiday Gala and stated it would most likely need a budget increase for 2023. The board decided that we’re already under contract with the venue so we will see how much will be owed at the end of the event. For 2023, other options besides a dinner/party were suggested and the discussion for what will happen moving forward was started.

3. Post Elections:

- 2022 Post Election voting opened on Oct 7. Voting results as of Nov 6 are at *Attachment 3*.

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- Historical percent of members that voter: 2021 – 8%; 2020 – 8%; 2019 – 10%; 2018 – 10%
- Voting closes on Friday, Nov 18, 5 pm.

INFO UPDATE ONLY

4. 2023 JETC/SBC Planning:

- We have a Golf Tournament scheduled for May 1 (prior to the start of JETC) at the Quarry GC. Should we consider scheduling another course for the possibility of many JETC attendees being interested)?
- The following were some initial ideas for technical tours during JETC:
 - Southwest Research Institute
 - UTSA Science and Engineering Building or Roadrunners Athletic Center
 - TX Sustainable Energy Research Institute at UTSA
 - St Mary’s University Esports Arena and Certificate Program in Educational Computer Gaming
 - Tesla’s Gigafactory in Austin.

Are there any other ideas or thoughts on focusing on some of the above?

- We previously discussed having some type of networking event pre or during the SBC with the proceeds going to support the SMVET program. Should we pursue this or maybe do another Golf Tournament pre-SBC?

Zakary stated that he spoke to people at SBC about what support will be needed; the golf tournament is already locked down and is hoping to have registration set up as soon as possible so that it can be advertised with JETC registration. We also need to set up technical tours and the post is responsible for finding the band/DJ for the ball. There will be a call in a couple of weeks with National to determine logistics. Bonnie wants Zak to pull the committee from the SA Post into the meeting with National. Josh will take on the chair position for the JETC event with support from the rest of the board. Bonnie is concerned about having too many golfers and not enough space at the Quarry golf course. Sam stated that the contracted is already signed and a deposit has been made so we cannot move locations. Dick and Glen stated that when JETC happened in Denver this past year that one golf course was enough.

5. Field Chapters:

- The Austin Field Chapter had a luncheon meeting on Wednesday, Oct 19, 11:30 am - 1:00 pm (CT), on "*Subsurface Utility Engineering*". Nine (9) attended the luncheon; 3 PDHs for 1.0 hours each issued; net revenue for the meeting was \$47.40.

INFORMATION UPDATE ONLY- Cathy Bond was able to attend the Austin event and encourages more board members to attend future events and help advertise them to the rest of the Post.

6. SMVET Support:

- On Oct 18 the SMVET support team partnered with the Military Transition Roundtable (MTR) and provided a \$2,000 sponsorship to host a military career transition webinar. The webinar included 5 panelists - John Knotts,

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Aaron Leroy, Larry Brown, Deon Myers and Don Gleason. 28 attendees participated in the event. The webinar recording is at <https://www.youtube.com/watch?v=w7PdO1z4Y3c>.

- We provided 6 volunteers - Cameron Calfee, Rene Cortez, Marcus Henneke, Laxton New, Erick Martinez and Dean Hartman- on Oct 22 to support the interior painting at the USO Warrior and Family Support Center on Brooke Army Medical Center's campus.

INFORMATION UPDATE ONLY- Dave Yang stated they are working on details for an event to support the SBC 2023. He also stated that the money set aside for the Pink Berets event which didn't actually occur can be used to help cover some of the Holiday Gala expenses.

7. College Outreach:

- UT at Austin Chapter has a meeting scheduled for Nov 7.
- Texas A&M Student Chapter has a meeting scheduled for Nov 10. John German plans to attend and present 2022 Bliss Medal to Pat Suermann.
- Upcoming Student Chapter deadlines:
 - 2nd Student Chapter Status Report for 2022 due Dec 1.
 - Abstract submittal for the 2023 Undergraduate Innovations Challenge should be due in Feb 2023.

INFORMATION UPDATE ONLY- John German briefed on the notes provided in the agenda and Josh highlighted the upcoming deadlines.

8. STEM:

- The Post supported the 2022 SA BEST Robot Competition which finished on Oct 23 in which 600 students from 35 high/middle school teams competed
 - The Post supported the event with a \$1,000 sponsorship and volunteers.
 - 6 volunteers - STEM Coordinator Harold Eberbach, Nancy Kalter, Jennifer Kilbourn, Dick Kochanek, Bobbi Lang and Bill Myers - did the pre-competition day judging of team notebooks and marketing presentations and judging of team exhibits and for other special awards on the actual competition day.
 - The Post's special award for the event was awarded to the Smithson Valley Middle School team.
- The last STEM events of the year should be coming up in Dec:
 - John Jay Science and Engineering Academy Science Fair. This is an event that we select a high school winner for a Post College Scholarship to meet the requirements of the Strategic Plan Post Task related to College Scholarships.
 - Young Women's Leadership Academy Science Fair.

INFORMATION UPDATE ONLY

9. Leadership & Mentoring:

- San Antonio Post Leadership Lab:
 - Oct – Speakers: Michelle Torres talked vision, goals and scheduling priorities and Amanda Navarro talked mentoring relationships. Book Review: we finished the review of John C Maxwell’s 360 Leader. Events: we held a social at Chicken-n-Pickle.
 - We welcome Cathy Bond as co-director
- TX Leadership Development Program (LDP):
 - Program received 13 applications by 1 Nov 22.
 - We are now looking for mentors for each student, if interested contact Don Gleason by 30 Nov 22.
- SAME Leadership Development Program (LDP) 2023-24 program – deadline to apply is 2 Dec 2022:
 - SAME LDP is gaining great momentum with three classes complete and the fourth underway.
 - The energy at JETC was amazing as leaders are supporting each other and growing in amazing ways.
 - Join the effort, grow your skills and be a leader in your organization and SAME
- San Antonio Mentoring Program:
 - There is no reason to grow, learn and develop on your own - successful people learn from others.
 - There are mentor and mentee applications on the SAME SATX website.
 - Encourage your members to reach out in areas they want to grow, personal and professional.
- Contact Don Gleason, our San Antonio Leadership and Mentoring Director, at DGleason2009@hotmail.com or 210-216-0965 for information on any opportunity.

Josh stated they are looking for someone to host the January Leadership Lab meeting and Cathy reiterated the two January dates need locations and sponsors. LL is looking for volunteers for these- Ed Von Dran and Cassandra Price volunteered their companies to host. Josh briefed on the rest of the agenda bullet points. Glen stated that they haven’t had any mentees apply to the program and is looking for those applicants and to generate interest overall.

10. Young Professionals:

- YP-Fellows Networking event was held at the Chicken & Pickle on Oct 27. There were 7 participants at the event – Amanda Navarro, Fellow Joe duMenil, Fellow Bonnie Hopke, UTSA Student KaeLynn Hixson, Don Gleason, Fellow Dick Kochanek and Fellow Steve Holt.

INFORMATION UPDATE ONLY

11. Post Meetings:

- We have 30 registered as of Nov 7 for the Nov 17 Post meeting featuring the USACESWD’s FY23-24 programs. We have to pay for a minimum of 30 for the room guarantee.

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- 2023 scheduled meetings per the last Board meeting are below. Post meetings except for the joint meeting with CMAA in Sep are booked at the San Francisco steakhouse.
 - Jan 19 Post Meeting
 - Feb 16 Post Meeting
 - March 1-2 Post SBMRF (Embassy Suites – Landmark Parkway)
 - April 20 Post Meeting
 - May 1 Post Golf Tourney (in conjunction with JETC at Quarry Golf Course)
 - May 2-4 SAME JETC (in San Antonio)
 - Jun 15 Post Meeting
 - Aug 17 Post Meeting
 - Sep Joint CMAA-Post Breakfast Meeting (likely at Petroleum Club of San Antonio)
 - Oct 19 Post Meeting
 - Nov 1-3 SAME SBC (in San Antonio)
 - Dec Post Holiday Celebration (location TBD)
- 2023 Post meeting cost will increase to \$32 for members due to increase in catering cost. The non-member and walk-in price will be \$35.

Dick stated there are currently 36 registered for the event and thought there would be more for this event but assumes that it's too close the Thanksgiving. The price will increase starting in January 2023 due to the cost of the meals increasing. The 2023 meeting schedule is posted in the agenda. Dick is concerned about the level of attendance at these meetings and doesn't know how to increase interest and attendance. Bonnie stated she thinks it is still the aftereffects of Covid and suggests waiting to see how the starts of 2023 goes before making any changes. John Baker stated that he sees it as a challenge to find interesting topics and new speakers/presentations to increase engagement and attendance.

12. Membership:

- While downloadable rosters are unavailable, we are requesting membership reports on Individual and Company/Organization members from the new membership database monthly.
 - The individual member report has been difficult to use because the system kicks out multiple data entries on individuals if they have multiple memberships (individual, company/organization individual, Post leader position, COI position, etc.).
 - The company/organization report for Oct 28 shows we lost 6 companies (AGEISS, ARCADIS, Binkley & Barfield, Clearfield Construction, Gilbane Federal, and INTERA). It's too early to tell whether these are the result of late renewal payments or whether the new membership dues structure has changed their position on renewal/affiliation with our Post).
- Dick worked through the Membership COI to identify the reports that were needed at Post level, but at this time the SAME staff indicated they were too busy working the transition to address them.

INFORMATION UPDATE ONLY

13. Recognition and Awards:

- The SAME annual awards cycle for 2022 is coming up. The SAME National Awards are shown at <https://www.same.org/membership-communities/awards/> under the SAME National Awards – JETC section.
- The award nominations will likely be due to SAME on the last day of Jan/first day of Feb 2023
- If you feel you or know of a Post member qualifies and has interest in being nominated for one of the awards, contact Dick.

Dick highlighted when the awards will be opening for nominations and is looking for recommendations for nominations.

14. Dec Post Newsletter:

- Inputs for the Dec newsletter are due to Dick by Monday, Nov 28, 5 pm.

INFORMATION UPDATE ONLY

15. Any Other Issues/Updates:

- **No other issues or updates**

16. Next/Last2022 Board Meeting: **Thursday, Dec 1, 11:30 am – 1:00 pm, in-person at Laurel Heights United Methodist Church, 227 W. Woodlawn Ave, San Antonio, TX 78212, Room 312. We will try to have hybrid option available.**

///SIGNED///
Sarah Fowlkes
Secretary, San Antonio Post

Approved as written:

///SIGNED///
Joshua Graham
Post President, San Antonio Post

Attachments

1. 2022Budget Data as of 11/6/2022 (to Board Only)
2. 2023 Budget Worksheets (to Board Only)
3. 2022 Post Election Results as of 11/6/2022

ATTACHMENT 3

2022 SAME San Antonio Post Election Results

Tot Votes		67	6%	of eligible voters
VPres				
	Cortez	45	67%	
	Guinan	22	33%	
	Write-in	0	0%	
Sec	Price	67	100%	
	Write-in	0	0%	
Treas	Hutchins	67	100%	
	Write-in	0	0%	
Dir RES				
	Beach	25	37%	
	Enyeart	27	40%	
	Quinones	12	18%	
	No Count Multi	3	4%	
	Write-in	0	0%	
Dir STEM				
	Eberbach	67	100%	
	Write-in	0	0%	
Dir SMVET				
	Hartman	42	63%	
	Henneke	25	37%	
	Write-in	0	0%	
Bad Votes				
	Non-Mbr	0		
	Dup	0		
	Total	0		