



Society of American Military Engineers (SAME)

Pikes Peak Post

200 S. Wilcox St., Suite 407

Castle Rock, Colorado, 80104

To: Members of the Pikes Peak Post of the Society of American Military Engineers (SAME)

From: Executive Board of the Pikes Peak Post of the SAME

Date: 5 May 2020

Subject: Minutes of the May SAME Executive Board Meeting –

The May meeting of the Executive Board of the Pikes Peak Post of the SAME was held on 5 May via Web based Conference Call. The following personnel were present:

<input type="checkbox"/>	William Beary	<input checked="" type="checkbox"/>	Andrea Andrews
<input type="checkbox"/>	Brian Beck	<input checked="" type="checkbox"/>	Dianne McCarthy
<input checked="" type="checkbox"/>	Jim Brackett	<input type="checkbox"/>	Mina McCullom
<input checked="" type="checkbox"/>	Patrick Albritton	<input checked="" type="checkbox"/>	Zakary Payne
<input checked="" type="checkbox"/>	Cindy Lincicome	<input checked="" type="checkbox"/>	Scott Prosuch
<input checked="" type="checkbox"/>	Todd Cartwright	<input checked="" type="checkbox"/>	Megan Schultz
<input type="checkbox"/>	Russ Cirillo	<input type="checkbox"/>	Joseph Schwarz
<input type="checkbox"/>	Bob Fant	<input type="checkbox"/>	Bryan Truesdell
<input checked="" type="checkbox"/>	Jared Geissler	<input checked="" type="checkbox"/>	Amy Umiamaka
<input type="checkbox"/>	Sarah Hodge	<input checked="" type="checkbox"/>	Merinda Lobato
<input type="checkbox"/>	Doug Wells	<input type="checkbox"/>	
<input type="checkbox"/>		<input type="checkbox"/>	

Jim Brackett called the meeting to order at 11:12am.

Opening Remarks

- Interesting times, stay safe and watch out for each other

Past Event Discussion:

Upcoming Events:

- Virtual JETC
 - Registration Open



- Still having the keynote speakers and technical tracks etc.
- In person registrations have been converted to virtual registrations
- Dial-in for some meetings – lets support and get involved online
- May have to do Small Business Workshop virtually too
- Post Leadership Workshop August 9-11, Ft Lauderdale FL
 - Do we send someone this year?
 - Fellows induction will be done during this event
 - Col Albritton and Zakary Payne should attend if they have not in the past
 - Andrea Andrews would be interested in attending
 - We will take nominations and then decide on two to sponsor to the event
 - Will watch for and wait for news on if this will be a virtual event or now

Next General Membership Meetings –

May 13, 2020

- Topic
 - Small Business
 - Zoom Meeting

June, 2020

- Topic
 - Facility Asset Management
 - Zoom Meeting

July, 2020

- Topic
 - Bahama Reconstruction, Scott Prosuch
 - Zoom Meeting

August, 2020

- Topic
 - Federal Agency Brief
 - Zoom Meeting

General Membership Meeting Topic Ideas and Other Events

- There is a place holder for a joint event later this year

Old Business

- Run to 2020
 - Invitation to go out for volunteers to help with the event
 - We have the goals and intention of the event spelled out
 - Highlight what has been happening on the local installations over the last 100 years.
- Golf Tournament
 - What happens if the USAFA is not open?
 - As far as we know – we are still on for the golf tournament, the course is open and people are playing golf there.
 - Will get into the details as we know what the restrictions will be in August. Will entertain how to hold the event and meet the social distancing requirements.
 - Might change the sponsorship packages –
 - Check on company policies on sponsorship and if they will be allowed to attend
- Scholarships
 - They have identified two winners and the winners have been notified.

New Business



- BOD Approval of Officer/Elected Directors/Committee Chairs Slate
 - See attached
 - Have identified that there are some new members that are interested in joining committees
 - We will have some additional Co-Chairs for some of the committees
 - We would like to take this to the General Membership this month for approval.
 - Sarah Hodge motioned to approve the slate of officers and committee members, Todd Cartwright seconded the motion and it was unanimously approved.
- Boy Scout vs Young Men’s STEM Event
 - We have been doing this for 11 years
 - Traditionally we charge \$15 for attendance
 - We do have expenses (approx. \$1000) but the expenses have historically been covered by the post and sponsors
 - The Boy Scouts would like to host the registration for the event and keep the money, SAME would not have any control over the cost of attendance, registration etc...
 - They would like the post to donate to the Scouts, and this would be a fundraiser for the BSA
 - We discussed alternates and how this might evolve into a different kind of event
 - We could hold this as a Young Men’s STEM event where they can come and use the activity to earn their badge and separate it from the BSA.
 - This is a chance to extend our STEM outreach to others beyond the BSA, similar to what we have done with the Young Women’s STEM day.
 - Opportunity to enforce our STEM continuity.
 - Jim Brackett motioned to change the Boy Scout day to a Young Men’s STEM day and structure the day so that scouts can get their merit badge, the motion was seconded and unanimously approved.
 - SAME will need registration information for access to the Academy
 - September 26th at the USAFA for now but have an alternate if we need to use it
- Small Business Spotlight – Sustaining Member Only Perk
- Membership Report at each Monthly BOD Meeting
- CVENT Contract

Reports

- Treasure Report, Jared Geissler (no report)
- Programs, Cindy Lincicome (Doug Wells)
- Run to 2020, Jim Brackett/Todd Cartwright (no report)
- Update Golf Committee, Andrea Andrews (no report)
- Membership, Sarah Hodge
 - Welcome letters have been sent
 - Flyers are being updated
 - Here are the latest membership statistics. We had 14 new members join in the past month. All new members have been sent a welcome email with information about our next program.

	Jan	Feb	March	April	May
	579	620	635	623	629

- Developing a Monthly E-blast
- Setting up a virtual welcome meeting
- Young Members, Zakary Payne (no report)
- Fellows, Joe Schwarz (no report)
- STEM, Dianne McCarthy (no report)



- National Security, Bill Beary (n report)
- Professional Development, Bob Fant (no report)
- Streamers/Awards, Zakary Payne (no report)
- Newsletter, Zakary Payne (no report)
- Small Business, Russ Cirillo
 - Russ is meeting with DMP to discuss ideas to support small businesses during the COVID crisis and beyond. (Decreased cost for luncheons etc.)
- Engineering Summer Camp, Scott Prosuch (no report)

The Board adjourned at about 12:00.

Sincerely,

EXECUTIVE BOARD OF THE PIKES PEAK POST OF THE SAME

Amy Umiamaka, Secretary



**Society of American Military Engineers
Pikes Peak Post
2020-2021 Officers, Board of Directors and Committee Representatives**

NAME	ORGANIZATION	ADDRESS	TELEPHONE / E-MAIL
OFFICERS			
President Col Jim Brackett (Ret) USAF	AECOM	2315 Briargate Parkway, Suite 150 Colorado Springs, CO 80920	719-373-8772 Jim.brackett@aecom.com
1st Vice President Col Patrick Albritton, USAF	USAFA/DFCE, Department of Civil and Environmental Engineering	2354 Fairchild Drive US Air Force Academy, CO 80840	719-333-2146 Patrick.Albritton1@usafa.edu
2nd Vice President Zakary Payne	Matrix Design Group	2435 Research Pkwy #300 Colorado Springs, CO 80921	719-575-0100 Zakary.payne@matrixdesigngroup.com
Secretary Amy Umiamaka	HB&A	102 East Moreno Avenue Colorado Springs, Colorado 80903	719-473-7063 Amy.umiamaka@hbaa.com
Treasurer Jared Geissler	Terracon Consultants	4172 Center park Drive Colorado Springs, CO 80916	719-597-2116 Jared.Geissler@terracon.com
ELECTED DIRECTORS			
Young Members, Industry Zakary Payne	Matrix Design Group	2435 Research Pkwy #300 Colorado Springs, CO 80921	719-575-0100 Zakary.payne@matrixdesigngroup.com
Young Members, UD			
Fellows/Senior Members Col Joe Schwarz (Ret) USAF	HDR	5555 Tech Center Drive, Suite 310 Colorado Springs, Colorado 80919	719-272-8945 Joseph.schwarz@hdrinc.com



**Society of American Military Engineers
Pikes Peak Post
2020-2021 Officers, Board of Directors and Committee Representatives**

Not elected

COMMITTEES			
Programs – Co Chair Cindy Lincicome	TLI Construction		303-319-0190 cindy@tliconstruction.net
Programs – Co Chair Doug Wells	Tribal One	15390 Ridgefield Lane Colorado Springs, CO 80921	719-352-6409 dougwells@tribal.one
National Security / Resiliency Capt William Beary (Ret) USN	NORAD & USNORTHCOM/J42	250 Vandenberg St, Suite B106 Peterson AFB, CO 80914	719-554-3337 William.beary@northcom.mil
Membership & Communications – Co Chair Sarah Hodge	Merrick	5970 Greenwood Plaza Blvd Greenwood Village, CO 80111	303-353-3733 Sarah.hodge@merrick.com
Membership & Communications – Co Chair Merinda Lobato	Merrick	5970 Greenwood Plaza Blvd Greenwood Village, CO 80111	719-510-1343 Merinda.Lobato@Merrick.com
K-12 STEM Outreach – Co Chair Dianne McCarthy			719-650-3623 Diannemccarthy.vw@gmail.com
K-12 STEM Outreach – Co Chair Andrea Andrews	The TRANE Company		Andrea.andrews@irco.com
College Outreach CDR Jason Wood, USN	NORAD and USNORTHCOM/J42	250 Vandenberg St, Suite B106 Peterson AFB, CO 80914	719-554-1469 Jason.n.wood.mil@mail.mil
Small Business - Co Chair Russ Cirrillo	Pinyon Environmental	3222 South Vance Street Lakewood, Colorado 80227	720-530-4554 Cirrillo@pinyon-env.com
Small Business - Co Chair Edie Fiske	Vectrus	2424 Garden of the Gods Road, Suite 300 Colorado Springs, Co 80919	719-637-4515 Edie.fiske@vectrus.com
Credentialing & Professional Development Co-Chair Col Bob Fant (Ret), USAF	10 th Civil Engineer Squadron	8120 Edgerton Drive Suite 40 US Air Force Academy, CO 80840	719-333-9739 Robert.fant.1@us.af.mil
Credentialing & Professional Development Co-Chair Rob Leverington	Leverington & Associates	517 West 5th Street, Suite 102 Pueblo, Colorado 81003	719-333-9739 Robert.fant.1@us.af.mil
LIAISONS			
Past Post President Col Dave Brewer (Ret), USAF	Jacobs		719-896-6811 Dave.brewer@jacobs.com
Enlisted Liaison Vacant			
USAFA Faculty Advisor Col Patrick Albritton, USAF	USAFA/DFCE, Department of Civil and Environmental Engineering	2354 Fairchild Drive US Air Force Academy, CO 80840	719-333-2146 Patrick.Albritton1@usafa.edu



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USAFA Student Chapter Advisor Col Joe Schwarz (Ret), USAF	HDR		719-272-8945 Joseph.schwarz@hdrinc.com
USAFA Student Chapter Faculty Advisor Capt Dirk MacDonald, USAF	USAFA/DFCE, Department of Civil and Environmental Engineering	2354 Fairchild Drive US Air Force Academy, CO 80840	719-333-9049 Chalres.macdonald@usafa.edu
EVENTS / SPECIAL INITIATIVES			
USAFA Engineering & Construction Camp Mina McCullom			720-443-5129 Mina.McCullom@SynEnergyllc.com
Engineering & Construction Camp - National LtC Scott Prosuch (Ret), USA	TetraTech		Scott/Prosuch@tetratech.com
Golf Tournament Andrea Andrews	The TRANE Company		Andrea.andrews@irco.com
Boy Scout Engineering Merit Badge Todd Cartwright	Kiowa Engineering	6810 Sproul Lane Colorado Springs, CO 80918	719-313-2288 TCartwig@comcast.net
Young Women's STEM Day Todd Cartwright	Kiowa Engineering	6810 Sproul Lane Colorado Springs, CO 80918	719-313-2288 TCartwig@comcast.net
Warrior in Transition Program Brian Truesdale			btrues@outlook.com
Wounded Warrior Games LtC Brian Brobeck, USA		813 Libra Drive Colorado Springs, Colorado 80906	bdbrobeck@gmail.com
SAME Centennial Celebration- Co Chair Todd Cartwright	Kiowa Engineering	6810 Sproul Lane Colorado Springs, CO 80918	719-313-2288 TCartwig@comcast.net
SAME Centennial Celebration- Co Chair Col Jim Brackett (Ret), USAF	AECOM	2315 Briargate Parkway, Suite 150 Colorado Springs, CO 80920	719-373-8772 Jim.brackett@aecom.com

Customer: SAME PPP	Cvent, Inc.
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Billing Address:
4172 Center Park Dr
Colorado Springs, CO 80916

1765 Greensboro Station Place, 7th Floor
Tysons Corner, VA 22102
Billing Dept. Phone: 703.226.3522
Billing Dept. Email: Receivables@cvent.com

Annual Fees and Usage:	Quantity	Unit Rate	Discount Unit Rate	Price
YEAR 1: 7/1/2019 - 6/30/2020				
Professional License - Event Management	1	USD 2,950.00	USD 1,000.00	USD 1,000.00
Per Registration Fee	600	USD 9.36	USD 5.15	USD 3,090.00
Cvent Payment Services	1	USD 0.00		USD 0.00
Per Registration Fee	500	USD 9.36	USD 4.49	USD 2,245.00
TOTAL ANNUAL PRICE in USD				USD 6,335.00

YEAR 2: 7/1/2020 - 6/30/2021				
Professional License - Event Management	1	USD 2,950.00	USD 1,000.00	USD 1,000.00
Per Registration Fee	600	USD 9.36	USD 5.15	USD 3,090.00
Cvent Payment Services	1	USD 0.00		USD 0.00
Per Registration Fee	80	USD 9.36	USD 0.00	USD 0.00
TOTAL ANNUAL PRICE in USD				USD 4,090.00

YEAR 3: 7/1/2021 - 6/30/2022				
Professional License - Event Management	1	USD 2,950.00	USD 1,500.00	USD 1,500.00
Per Registration Fee	600	USD 9.36	USD 5.15	USD 3,090.00
Cvent Payment Services	1	USD 0.00		USD 0.00
TOTAL ANNUAL PRICE in USD				USD 4,590.00

YEAR 4: 7/1/2022 - 6/30/2023				
Professional License - Event Management	1	USD 2,950.00	USD 1,500.00	USD 1,500.00
Per Registration Fee	600	USD 9.36	USD 5.15	USD 3,090.00
Cvent Payment Services	1	USD 0.00		USD 0.00
TOTAL ANNUAL PRICE in USD				USD 4,590.00

Total savings of USD 20,087.80 if agreement is signed by 4/30/2020

Services

Contract Term: The term is 7/1/2019 to 6/30/2023. Agreement will renew for another term of equal length unless either Party gives the other Party 60 days prior written notice of non-renewal. Upon each renewal, all recurring fees hereunder shall be subject to an increase of 7% from the then current rate, effective as of each renewal date of this Agreement. Notwithstanding the foregoing, Professional Services fees increases hereunder are not subject to the foregoing.

Services: Cvent products and services listed above, each subject to the applicable Terms of Use located on the Cvent website at <http://www.cvent.com/en/product-terms-of-use.shtml>.

Overage Fees	Price
YEAR 1: 7/1/2019 - 6/30/2020	
Per Registration Fee	USD 6.15
Per Registration Fee	USD 6.15
YEAR 2: 7/1/2020 - 6/30/2021	
Per Registration Fee	USD 6.15
Per Registration Fee	USD 6.15
YEAR 3: 7/1/2021 - 6/30/2022	
Per Registration Fee	USD 6.15
YEAR 4: 7/1/2022 - 6/30/2023	
Per Registration Fee	USD 6.15

Overage fees billed in arrears. In lieu of paying this rate, the Customer may purchase additional quantities at any point during the term of the agreement.

Payment Terms	
Annual Upfront by Invoice; Payment due Net 30 from Invoice Date.	Tax/VAT/GST/ABN ID #:
Purchase Order #:	<i>Price does not include sales tax or any other applicable taxes.</i>

You will be required to input credit card details upon login to the Cvent system.

Please note: The credit card will be used only if payment by credit card has been selected on this agreement OR if any invoice is greater than 60 days overdue.

Additional Terms

During the Term of this Agreement, Customer agrees that its authorized system users are required to complete online training related to user's role and the SaaS Solution purchased hereunder within 30 days of the creation of his or her authorized user ID, and subsequently complete Cvent's free certification within 6 months of the creation of the user ID (primary account users only). If any user fails to complete the foregoing in a timely manner, then Cvent reserves the right to restrict direct support access and/or revoke any discounts granted herein. Training can be found at the following link: <https://cvent.docebosaaS.com/external/learn/mycourses>.

Provided Customer is then in good standing of this Agreement, Customer may roll-over up to 500 unused registrations from Year 1 of the current Term of this Agreement into Year 2 of the same Term of this Agreement only. Only registrations purchased and paid in full as a part of the Agreement itself and registrations that have not been consumed are eligible for roll-over. Any registrations rolled over into Year 2 may not be rolled over again if not consumed by the end of Year 2 and if not consumed, shall be deemed to have expired and Customer is not entitled to receive any credit, offset, rebate or additional rollover of such registrations. During Year 2 of the Term of this Agreement, pre-purchased registrations shall be consumed prior to roll-over registrations, if any, from Year 1.

Effective as of 7/1/2019, this Agreement supersedes and replaces the previous agreement between Cvent and Customer with term between 7/1/2019 to 6/30/2021 dated as of 6/28/2019.

Cvent shall exclusively process the collection of Customer's event registration fees received by the Cvent System's online payments module through Cvent's Payment Services ("CPS"). Customer agrees that Cvent shall retain 3.95% of any Event Registration Fees as the Cvent Payment Processing Fee. Cvent shall remit to Customer the remainder of Event Registration Fees ("Customer Repayment"). Customer Repayment shall be processed monthly, with amounts payable to Customer monthly in arrears, no later than the last business day of the month one (1) month following receipt of the Event Registration Fees by Cvent.

Billing Contact Details:	Billing Address:	Service Address:
Name: Jared Geissler	Street: 4172 Center Park Dr	Street: 4172 Center Park Dr
Title: SAME PPP Treasurer	City: Colorado Springs	City: Colorado Springs
Email: jared.geissler@terracon.com	State: CO	State: CO
Phone: 13033190190	Zip Code: 80916	Zip Code: 80916
	Country: US	Country: US

Cvent Signatory	Customer Signatory
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Name:	Name:
Title: Renewal Manager, Event Solutions	Title:
Email: tcoultas@cvent.com	Email: jared.geissler@terracon.com
Phone: (571) 378-6191	Phone: 13033190190

Signature:	Signature:
Date Signed:	Date Signed: