



SAME OMAHA POST – BOARD MEETING
April 18, 2018

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| ATTENDEES Board Members (13 total, 7 needed for quorum, 6 present) | <i>Dave Packard</i> | | Roger Wozny |
| | <i>Cybil Boss</i> | <i>Jodi Vaccaro</i> | <i>Christie Kampschneider</i> Mike Huffstetler |
| | <i>Brian Schuele</i> | <i>Jeff Sorenson</i> | <i>Jeni Merryweather</i> Joe Shields |
| | <i>Chris Langan</i> | <i>Natasha Hartley</i> | <i>Anne Peterson</i> |
| | <i>Kandi Srb</i> | <i>Jay Kline</i> | <i>Bill Glismann</i> |

| | Meeting Minutes | 2018 Streamer Elements (blue = left to complete, green=completed), when claiming completed, please send notes for how streamer element was satisfied for inclusion in the minutes. |
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| General | <ul style="list-style-type: none"> • Meeting was called to order at 10:27 am; meeting adjourned at 11:30 am. • Next board and general membership meeting will be held on Thursday, June 14th, 2018 at the Field Club, change of officers will happen at this meeting. • Timing of meeting announcements? Discussion: Keep 2-3 week announcement that goes out during the work day mid week and then will be adding a blast the week before the meeting mid week. • Opportunities for new volunteers to get involved next year: <ul style="list-style-type: none"> ○ Awards and Recognition, assist Jodi with streamers this year and then take over next year (possibly Andy Alexander) ○ Engineering Roundtable/E-week | |



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| <p>President Cybil Boss</p> | <ul style="list-style-type: none"> • Updated Omaha Post Bylaws (need to be updated every 5 years) – Discussion: Need to be approved by the majority of the members that respond, send out with the ballot for approval, need to check against post operations manual to make sure we are following the correct procedure. Updates that need to be made - when audit is due to as required by SAME National. Fellow should be one of the VPs or Director, we need to take that out or need to make sure we do that. Bylaws don't address Council of Fellows at all. • The Omaha Post was awarded the first-ever SAME STEM Excellence Award (Large Post) by National. The President will accept on behalf of the Post at JETC in May 2018. Discussion: Cybil could possibly mention this during opening remarks at Industry Day. • The 2017 Post Annual Report was submitted online on March 27, 2018. Thanks to all of the Board members that helped gather information for this submission. • The Omaha Post has been recognized as a Distinguished Post following evaluation of the 2017 streamer submission. We received all streams with distinction, with the exception of the Membership streamer (required 5% growth, we were at 3.8%). CONGRATULATIONS to the Omaha Post for this prestigious honor! • National will be standing up a new Membership Committee in support of the Approved Run to 2020 Plan. They are seeking volunteers to serve on this committee, and please let Cybil know if you are interested. • We are quickly approaching the SAME Centennial in 2020, and now is the time to start brainstorming ideas for what the Omaha Post could do to celebrate this momentous occasion. National is planning a large, celebratory JETC and hoping that it kicks off a year of celebration at Posts around the world. The Pittsburgh Post has come up with a centennial coin that they will use to mark the occasion – this is just one idea. It might make sense for the Post to stand up an ad hoc committee with the purpose of planning the SAME Omaha Post Centennial celebrations? | |
| <p>Past President Dave Packard</p> | <ul style="list-style-type: none"> • Nomination Committee, still have a full state, still need someone for Relationship and Recognition (Mike Huffstetler has stepped up to fill this role) • Frustrated with faculty sponsor for Lincoln Chapter, students have done everything needed to set up Chapter, two representatives going to JETC (along with two representatives from UNO) they just need faculty sponsor to sign off on the application and fill out his info. • Possibly consider a Metro student chapter, Stephanie Peterson works there and would be a great faculty sponsor | |



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| <p>Treasurer Brian Schuele</p> | <ul style="list-style-type: none">• Post taxes due May 15th, 2018, much easier this year with back up in QuickBooks.• Policy change from bank and Brian couldn't download info into QuickBooks, will look into with tech support• Scholarship and SMP Award checks were distributed• Status of Post Annual Audit – This will be completed in the March/April timeframe with the Post Annual Report. ACTION: Brian recommended that Cybil Boss and Roger Wozny act as the audit committee of two people that are not authorized to sign checks for the Post. Discussion: Might want to push back on two signatures on checks, budget being approved by membership, receipt or letter of acknowledgement of checks for scholarships, resurrecting post investment policy and reviewing it in light of the National Foundation. Recommend approval of the audit.• ACTION: Need to identify who we want to be signatories on investment account. According to Remus historically this has been the Post President + Fellows Coordinator. Currently it is Matt Harvey (HDR retired) and John Remus (USACOE). Matt would like to be replaced since he's not in the area often. Natasha would encourage us to identify folks that we didn't have to change out each year, unless it's a very easy change that we want to go through each year• ACTION: Who do we want to send to the Post Leader's Workshop this year? See info from National below.<ul style="list-style-type: none">○ Post Leaders Workshop – Aug 19-21 – Bonita Springs, FL, registration is open, https://www.same.org/calendar/ModuleID/6303/ItemID/1704/mct/EventDetails○ Hotel reservation link will be available soon if not already.○ Registration Policies:<ul style="list-style-type: none">i. Attendees are required to stay through the conclusion of the entire programii. SAME will cover the registration and hotel costs of 2 Post Leaders, preferably someone who has not attended the PLW in the past two years. (2016 or 2017)iii. SAME will cover the cost of three nights for international Post Leadersiv. SAME will cover two room nights for those scheduled to speak at the PLWv. The opening icebreaker reception on Sunday, August 19 is for Post Leaders onlyvi. The reception on Monday, August 20 is open to guests at a \$50/pp feevii. Posts may send additional attendees at their own cost, as space permitsviii. Attendees are required to share PLW content and information back at their Post | <ul style="list-style-type: none">• (Required1-L&M) Send a Post Board member (any board member – young member, NCO, etc.) to a Post Leaders Workshop annually and subsequently employ the knowledge gained to enhance Post level volunteer management (train the trainer program, etc.).• (Desired1-L&M) Post provides funding for one or more NCOs or Young Members to attend the annual JETC or other education or other training event hosted by a Post or other professional association.• (Desired3-Res) At least one Post Member participates in one or more regional or national resilience educational event (conference seminar, webinar, etc.) and provides knowledge gained to other Post members. |
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| <p>Director for Awards and Recognition Jodi Vaccaro</p> | <ul style="list-style-type: none"> ACTION: Jodi to start a Post calendar/checklist of upcoming and annual tasks/dates to address at monthly board meetings and pass along to other board members: treasurer duties, when we need to send someone to a conference so we can identify attendees, scholarships, E-Week, Industry Day, etc. | <p>Distinguished Post Criteria Large Post: win all five streamers</p> |
| <p>Communications Christie Kampschneider/ Jeni Merryweather</p> | <ul style="list-style-type: none"> Opportunities for new volunteers to get involved immediately: <ul style="list-style-type: none"> Need someone with website admin experience to be our website administrator Cybil will look at Sustaining Member List to see if there are any Sustaining Members that have this skill set, if we can't find anyone, we will look at contracting this out in 2018 if we can't fill it soon Would be nice to have a job description/bullets, would be helpful to look for volunteers If we contract out, we would want to keep the info updated at least monthly Possibly Nichole Hunter | <ul style="list-style-type: none"> (Required2-Rel) Maintain effective communications with Post members and stakeholders by maintaining an updated Post website throughout the year through newsletters and other means. (Desired3-Rel) Enhance SAME's brand (internal and external awareness) by promoting Post and member accomplishments by submitting information to SAME National and through other means (all forms of media, recognition programs, etc.) |
| <p>Professional Development and Personal Growth Kandi Srb</p> | <ul style="list-style-type: none"> Industry Day – week and 1/2, all is set, please register if you haven't June will be change of officers; Jackie Hacker's deputy will need to be present for it. Always need spotlights or short presentations, in June we could do a spotlight on SMP awardees + National award | <ul style="list-style-type: none"> (Required2-PD&PG) Foster professional development of members by sustaining the SAME standard of 8 professional development hours (PDH) per year for large posts, 4 PDH for medium posts, 2 PDH for small posts. – Programs Co-Chairs & Industry Day Co-Chairs (Desired1-PD&PG) Support the development of the SAME Foundation in coordination with the SAME National Office. Assist the Foundation, in coordination with SAME National and the Foundation Board, consistent with the intent of post level use of Foundation resources and capabilities. (Desired3-PD&PG) Offer a Post program to support credentialing; must be met by something other than PDHs given at regular meetings. |
| <p>Young Members and College Outreach Jay Kline</p> | <ul style="list-style-type: none"> We have four students lined up to attend JETC. ACTION: If you are driving down to KC and would like to drive a student, let Jay know. | <ul style="list-style-type: none"> (Required1-SP) Submit the names of the key Student Chapter Leaders who contributed to the success of the Student Chapter program during the period covered by the Streamer, including leadership positions held. (Required2-SP) The Post and Student Chapter held an event that promotes mentoring of students on engineering and related career options, including industry, federal civil service and military service. Include dates, names of mentors and number of students participating in program, and topics presented. (Desired1-SP) Student Chapter hosted or participated in a K-12 outreach activity that promotes careers in engineering. Include dates, description of activity and number of Students participating. (Desired2 -L&M) Provide leadership development opportunities for Young Members in Post programs in order to support succession planning. – Nominations (Desired2-SP) Student Chapter hosted or participated in a college level multi-disciplinary competition or event that includes multiple engineering disciplines or non-engineering disciplines involved in the engineering and construction enterprise. Include a description of competition or event and number of students participating. (Desired3-SP) Student Chapters host or participate in a community service project that involves engineering and/or support to Wounded Warriors or Veterans. (Desired5-PD&PG) Actively mentor and support a SAME College Student Chapter. – Fellows Coordinator |



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| <p>Resilience Chris Langan</p> | <ul style="list-style-type: none"> • Second streamer bullet satisfied by Industry Day | <ul style="list-style-type: none"> • (Required1-Res) Conduct or significantly participate in an event focused on technology, tools and/or best practices related to response, recovery or adapting strategies for enhancing infrastructure resilience of local critical infrastructure. • (Required2-Res) Conduct or significantly participate in an event that is focused on technology, tools and/or best practices to improve infrastructure resilience in the areas of energy, water and cybersecurity. • (Desired1-Res) Engage local or regional stakeholders and members to identify high risk threats to local community infrastructure and develop roadmaps for local solutions. • (Desired2-Res) Conduct or participate in an Emergency Preparedness or Community Resilience exercise with regional, state or local organizations. |
| <p>Leadership and Mentoring Bill Glismann /Anne Peterson</p> | <ul style="list-style-type: none"> • Competition Monday, everything went well • Getting together with steering committee next • Will be targeting a new school district or two • Discuss providing more support on written proposals, this year and in the past many teams turned in very short reports | <ul style="list-style-type: none"> • (Required2-L&M) Promote inclusion on Post Board of Directors by having Small Business, Young Members and public and private sector representatives; when feasible, a Noncommissioned Officer. Submit Post Annual Report and Officer Change Report on time (IAW Post Operations Manual). – Nominations • (Required3-L&M) Grow Post member active participation by taking advantage of opportunities offered through the SAME Best Practice System, Committees & Councils and member initiatives as a means of getting members engaged in activities that will engender their commitment. • (Required5-L&M) Effectively utilize SAME Fellows and Post senior leaders in support of Post programs. – Fellows Coordinator • (Desired3-L&M) Utilize Post Education and Mentoring or Operating Funds to support the education and professional development of one or more of the following groups in STEM Careers: K-12 Teachers and/or Students, College Students, Young Members or NCOs • (Required3-PD&PG) Conduct K-12 Outreach to promote careers in Science, Technology, Engineering and Math (STEM). • (Desired4-PD&PG) Establish, sponsor, or co-sponsor a STEM-based summer camp or program. |



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| <p>Relationships Jeff Sorenson</p> | <ul style="list-style-type: none"> • Update from Rob Hufford on Veteran Support <ul style="list-style-type: none"> ○ First, I'm looking at holding a para-bowling fundraiser in early July. I'm working with a few individuals from Offutt who have the wheelchairs and have done tournaments at different lanes here in town. I'm also touching base with the local WWP group to see if they would like to have a presence also. My thought is we get numerous 4-man teams from within SAME-Omaha and then have a couple from the different wounded warrior organizations. It would be a great opportunity for able-bodied individuals to get a chance to live and operate in a chair while also seeing & meeting some great individuals who live that on a daily basis. I'm in the early stages of planning and costs so I can't give any more information right now. I hope to have more details before I leave town on the 15th. I'll share as I get them further formed. ○ Second, we are serving lunch on May 5th for the Project Healing Waters Fly Fishing tournament at CONAGRA Lake. The event starts at 9 am. Lunch will be served around Noon. The event will conclude at 1 pm. This is the same weekend at Berkshire-Hathaway so it shouldn't impact the parking in the lot right by the pavilion but it may. All SAME members are invited. Even if you don't fish or serve food, the Vets love chatting and sharing stories. The more people we have to just be there and enjoy a nice day by the water, the better. Can we please get this sent out in an eBlast to the Chapter? If I need to create a slide I will. | <ul style="list-style-type: none"> • (Required1-Rel) Conduct two or more meetings that provide information on future programs, projects, and contract opportunities for Department of Defense and other Federal, State or local programs relevant to the Post membership. – Programs Co-Chairs & Industry Day Co-Chairs • (Required3-Rel) Participate in a collaborative event with another professional society that fosters the goals of SAME. – Programs Co-Chairs & E-Week Chair • (Required4-Rel) Conduct one or more topical issue workshops in support of the Industry-Government Engagement Plan. – Programs Co-Chairs & Industry Day Co-Chairs • (Desired1-Rel) Conduct outreach to support wounded warriors and their families, families of deployed engineers, Veterans, or families of fallen warriors. – Veteran Outreach • (Desired2-Rel) Support national SAME events (DoD, JETC, SBC, Facilities Management Workshop) through post member participation, program contributions, or other support that furthers the objectives of those events. |
| <p>Membership Mike Huffstetler</p> | <ul style="list-style-type: none"> • Will be getting caught up on welcome letters for the next two months | <ul style="list-style-type: none"> • (Desired4-Rel) Establish new and meaningful partnerships with state and local government agencies, sustaining members, and professional organizations in order to expand our reach outside the federal market. • (Required4-L&M) Conduct an active recruiting campaign in order to grow government, military and public sector civilian segment of Post active membership. Share experiences with other posts via the SAME Best Practices System. • Required 5% growth. |
| <p>Small Business Dan Taylor</p> | <ul style="list-style-type: none"> • ACTION: Cybil to see if Dan had any recommendations from his committee for someone to fill his Post position. FYI: Tom Svboda at Farris is on the committee and Jeni can check with him to see if they've had a recent committee meeting. Update: Dan is available to continue in this position for 2018-2019. | |
| <p>Scholarship and Camps Adam Plack</p> | <ul style="list-style-type: none"> • Needs based scholarship will be awarded this year at a monthly meeting in June or July, recipient come to a board meeting. Come up with a name for this scholarship, recommend possibly have in Mary McKernan's name • Two applicants for Doug Plack Scholarship, that is awarded at Industry Day • Two camp applications for two different camps, one male and one female, on to AF camp and one to Marines • Need more Fellows as mentors for scholarship awardees | <ul style="list-style-type: none"> • (Required1-PD&PG) Demonstrate a commitment to the personal growth of a scholarship recipient by providing a Post scholarship program for post-secondary education that includes sponsoring or mentoring the scholarship recipient throughout their college career (eg. tutoring assistance, summer intern employment with a sustaining member, etc.). • (Required4-PD&PG) Nominate a high school student or Mentor to a SAME Engineering & Construction Camp, STEM Camp, or other Post level Summer Camp. • (Desired2-PD&PG) Provide one or more needs-based scholarships in order to expand SAME's external reach. |



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| Fellows | <ul style="list-style-type: none">• Looking for a nomination for someone qualified to receive the Doug Plack Golden Eagle Award. ACTION: Dave to confirm Bhate is still on board to support the award financially, if Bhate can't cover it Bill Stulz will support• Having a meeting today, number of topics we need to address, mentors for the scholarship recipients, many initiatives at the National level, identify candidates for Fellows for next year, will be resubmitting Bill Glissman• Run to 2020 – National level, they have a separate committee for this, Foundation has taken• Discuss internships | |
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Leadership and Mentoring (L&M)

Large Post (451+ members): Meet 5 required elements and 3 of 3 Desired Elements
Streamer with Distinction: Meet all required and desired elements

Membership (Mem)

Streamer will be awarded to Posts that have no loss in Total Membership base on the January 1 baseline report.

Professional Development and Personal Growth (PD&PG)

Large Post (451+ members): Meet 4 required elements and 3 of 5 Desired Elements
Streamer with Distinction: Meet all required and desired elements

Relationships (Rel)

Large Post (451+ members): Meet 4 required elements and 3 of 4 Desired Elements
Streamer with Distinction: Meet all required and desired elements

Resilience (Res)

Large Post (451+ members): Meet 1 required elements and 2 of 3 Desired Elements
Streamer with Distinction: Meet all required and desired elements

Student Post (SP)

Meet 2 required elements and 1 of the Desired Elements
Streamer with Distinction: Meet all required and desired elements