



**SAME OMAHA POST – BOARD MEETING**  
**July 9, 2015**

<b>ATTENDEES</b> <b>Board Members</b> (12 total, 7 needed for quorum, 7 present)	<i>Jim Wathen</i>	<i>Dave Packard</i>	<i>Chris Langan</i>	Roger Wozny
	<i>Natasha Hartley</i>	<i>Brad Carne</i>	<i>Kandi Srb</i>	Brec Wilshusen
	<i>Mary McKernan</i>	<i>Morgan Sykes</i>	<i>Jodi Vaccaro</i>	Jeff Sorensen
	<i>Jeni Merryweather</i>	<i>Cybil Boss</i>	<i>Bryan Vulcan</i>	Bill Glissman

	<b>Meeting Minutes</b>	<b>2015 Streamers (completed, upcoming/important)</b>
<b>General</b>	<ul style="list-style-type: none"> <li>• Meeting was called to order at 10:37 am by Packard.</li> <li>• Review ground rules of board meetings.               <ul style="list-style-type: none"> <li>○ We will allocate ~5 minutes to each topic on the agenda. If more discussion is needed, we encourage committees to convene a separate meeting. The board meeting is a place for folks to provide updates, not have lengthy discussions.</li> <li>○ Natasha will assist Dave in keeping the agenda moving and will serve as time keeper if necessary</li> <li>○ Please make sure your topic is listed on the agenda if you have an update, most topics will not be included on the agenda for each meeting unless there is an expressed need. Topics will be shuffled as much as possible so one committee doesn't always have the last spot on the agenda.</li> <li>○ Please read the meeting minutes, some updates might be included that we didn't get to in the meeting or were sent after the fact; action items will be identified in red so they are easy to pick out</li> </ul> </li> <li>• Do we want to start our board meetings at 10:15 am instead of 10:30 am so we can be done by 11:15 am or so when folks start to arrive? <b>Next month we will start the board meeting at 10:15 am.</b></li> <li>• Langan made a motion to approve the minutes from the June 2015 board meeting, Hartley seconded, and the motion was approved.</li> <li>• Next meeting will be held on Thursday, August 13<sup>th</sup>, 2015 at the Field Club. <b>Natasha will be on vacation and needs someone to take minutes. Jodi or Jeni will take minutes.</b></li> <li>• Jim Wathen received a Past Post President's golf windbreaker as his Past President's award. Mary will need to pay that invoice.</li> <li>• Meeting adjourned at 11:30 am.</li> </ul>	
<b>Treasurer</b> Mary McKernan	<ul style="list-style-type: none"> <li>• Treasurer's reports received, Hartley move to accept treasurer's report, Wathen seconded, motion passed.</li> <li>• Need to be tracking volunteer hours from board and committee members to include in annual report to HQ. <b>Action Item (4/9/15): Natasha will put together template tracking sheet and send out to board and committee members to collect volunteer hours quarterly.</b></li> <li>• <b>Action Item: Mary will need to pay invoice for Jim's Past President's award, will be included with the money from today's registration.</b></li> </ul>	



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<b>Programs</b> Joe Shields	<ul style="list-style-type: none"> <li>No sustaining member presentations today, transitioning over to John Meng-Frecker, <b>need John's contact info for the website.</b></li> <li>Slate full through end of the year.</li> </ul>	
<b>Communications</b> Jeni Merryweather	<ul style="list-style-type: none"> <li>Status of transitioning web site to private company</li> <li>Jeni Merryweather, Mary McKernan, Natasha Hartley, and Jim Wathen, and Brec Wilshusen volunteered to assist Kandi with recommending a company to take over our web page, anyone else let Kandi know if they want to be involved, Kandi will send out information and then this group will get together to evaluate proposals and bring that info back to the board</li> <li>National does host web sites, but they are going through a platform change, should be completed NLT the end of this year, can use credit cards, payment processing, etc., all posts will have a standard template, but they will be able to add additional pages, etc. depending on the needs of the post</li> <li>Kandi will have more information from HQ so a decision can be made at the next board meeting</li> <li>Established Omaha Post Facebook account, will send out link to Natasha to include in next month's meeting announcement</li> <li>Jeni was made Administrator on LinkedIn</li> <li>Will look to post items on Facebook and LinkedIn from meeting minutes and other additional info, will post Save a Warrior flier</li> <li>Will look to get committee member to take photos at meetings</li> </ul>	
<b>Education and Training</b> Kandi Srb	<ul style="list-style-type: none"> <li>Industry Day Suggestion – can we provide reduced fee for government employees like we do for golf and monthly meetings?</li> <li>Jodi would like to see us do a Continuing Education course, seminar or Webinar or co-sponsor a course or webinar with SAME HQ as part of our streamers.</li> </ul>	<ul style="list-style-type: none"> <li>(Required) Provide education forums that award a minimum of eight (8) Professional Development Hours (PDHs) for Large and Medium Posts and four (4) hours for Small Posts in support of members who require continuing education credits for their professional registrations or certifications, consistent with SAME Guide to Continuing Professional Competency.</li> <li>(Required) Assist Members in obtaining professional licensure and certifications.</li> <li>(Desired) Plan and execute a Small Business workshop or training session geared towards helping small businesses successfully participate in DOD programs (can co-host with another Post).</li> <li>(Desired) One or more Post members submit an article for publication in TME or other professional magazine or journal.</li> <li>(Desired) Conduct at least one community service project.</li> <li>(Desired) Assist veterans and wounded warriors with transition <b>assistance through mentoring, credentialing and job fairs</b></li> <li>(Desired – Large and Medium Posts). Conduct a Continuing Education course, seminar or <b>Webinar</b> or co-sponsor a course or webinar with SAME HQ.</li> </ul>



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<p><b>Young Members and College Outreach</b> Cybil Boss</p>	<ul style="list-style-type: none"> <li>• Save a Warrior volleyball tournament, being held on Saturday, August 22, 2015 at O'Leaver's</li> <li>• <b>Need YM and on board member to attend September 20-22, 2015 Post Leaders Workshop in Alexandria, Virginia. Last day to register is August 21, 2015. If you are interested in attending please let Dave know, we have already satisfied this streamer conference by our attendance at the spring conference.</b></li> <li>• Please add an announcement about the volleyball tournament to the upcoming events portion of the program for today. I will also bring flyers to hand out / put on tables. We have 2 teams registered as of today, and I would like to see a great turnout from the A/E/C community. We will be seeking 1-2 volunteers from the student Chapter to assist with day of logistics.</li> <li>• <b>Has anyone contacted Michelle French regarding the application process for the MO River candidate for the Emerging Leaders Alliance? Region recommendations for a candidate and alternate are due to HQ by July 31, 2015. Dave will contact Michelle.</b> The conference is November 8-11, 2015 in Reston, VA.</li> <li>• Upcoming events for the YMs: Golf Clinic/Outing, Sporting Clays Shoot, Scotch Tasting, and a Professional Development topic.</li> <li>• For the Student Chapter: The students have taken a break for the summer, and we'll get organized again at the start of the semester.</li> </ul>	<ul style="list-style-type: none"> <li>• (Required). Submit the names of the key Student Chapter Leaders who contributed to the success of the Student Chapter program during the period covered by the Streamer, including leadership positions held.</li> <li>• (Required). The Post and Student Chapter held an event that promotes mentoring of students on engineering and related career options, including industry, federal civil service and military service. Include dates, names of mentors and number of students participating in program, and topics presented. [Note: For Service Academies, requirement is for discussion of engineer assignments in a military career].</li> <li>• (Desired). Student Chapter hosted or participated in a K-12 outreach activity that promotes careers in engineering. Include dates, description of activity and number of Students participating.</li> <li>• (Desired). Student Chapter hosted or participated in a college level multi-disciplinary competition or event that includes multiple engineering disciplines or non-engineering disciplines involved in the engineering and construction enterprise. Include a description of competition or event and number of students participating.</li> <li>• (Desired). Student Chapters host or participate in a community service project that involves engineering and/or support to Wounded Warriors or Veterans.</li> </ul>
<p><b>Infrastructure Resilience and Preparedness</b> Chris Langan</p>	<ul style="list-style-type: none"> <li>• Will be presenting at November meeting</li> <li>• Brec will be coordinating with Cybil to discuss coordinating Industry Day with CIP</li> </ul>	<ul style="list-style-type: none"> <li>• (Required) Sponsor an educational session to share information on technology and tools related to emergency preparedness, response, recovery, and infrastructure resilience with public and private sector organizations.</li> <li>• <b>(Required) A minimum of two Post members complete a minimum of four hours (equivalent of 0.4 CEUs or 4 PDHs) each of EP&amp;IR training in the calendar year from TISP recommended online courses or locally sponsored events. [Indicate name of Post members, name of course and number of hours for each].</b></li> <li>• <b>(Desired) Conduct or participate in an Emergency Preparedness or Infrastructure Resilience exercise with regional, state or local organizations.</b></li> <li>• <b>(Desired) Post member makes a presentation on Emergency Preparedness or Infrastructure Resilience at an SAME or TISP event, or other organization's meeting, workshop or conference.</b></li> <li>• <b>(Desired) Send a Post member responsible for Emergency Preparedness and Infrastructure Resilience to a TISP-sponsored national or regional event or attend a TISP sponsored webinar.</b></li> <li>• <b>(Desired) At least one Post Member participates in one or more TISP committee teleconferences and provides knowledge gained to other Post members [Indicate names of Post members who participated, dates of participation and how information was shared].</b></li> </ul>



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<p><b>Leadership and Mentoring</b> Morgan Sykes</p>	<ul style="list-style-type: none"> <li>Anne and Bill met with OPS after school folks who do some STEMS program after school, slow time now, will start planning steering committee meetings</li> <li>Wozny working with Scott Prosch who is working on the SAME camps, very good feedback from this year's camps, Roger working with boy scouts to share this feedback and get applicants interested next year, will encourage applicants to apply to the Army or Marine Corps camp, we usually have only applicants for the AF camp</li> </ul>	<ul style="list-style-type: none"> <li>(Required) Send a Post Board member to a Post Leaders Workshop held in the Calendar Year.</li> <li>(Required) Conduct K-12 Outreach to promote careers in Science, Technology, Engineering and Math (STEM).</li> <li>(Required) Provide leadership opportunities for Young Members in Post programs.</li> <li>(Desired) Post provides funding for one or more NCOs or Young Members to attend the annual JETC in May or other education or training event hosted by a Post or other professional association.</li> <li>(Desired) Conduct one or more mentoring sessions or activities for Young Members and NCOs, utilizing SAME Fellows and other experienced professionals.</li> <li>(Desired) Implement a Post Program to welcome and mentor new members.</li> <li>(Desired) Nominate a high school student or Mentor to a SAME Engineering and Construction Camp.</li> <li>(Desired) Utilize Post Education and Mentoring or Operating Funds to support the education and professional development of one or more of the following groups in STEM Careers: K-12 Teachers and Students, College Students, Young Members or NCOs.</li> <li>(Desired-Medium &amp; Large Posts) Send a Young Member or NCO to a Post Leaders Workshop held in the Calendar Year.</li> </ul>
<p><b>Relationships and Recognition</b> Brad Carne</p>	<ul style="list-style-type: none"> <li>Looking for RVP medal nominations, can have two a year, needed for streamers</li> </ul>	<ul style="list-style-type: none"> <li>(Required) Conduct one or more meetings that provide information on future programs, projects, and contract opportunities for Department of Defense and other Federal, State or local programs relevant to the Post membership.</li> <li>(Required) Promote diversity on Post Board of Directors by having Small Business, Young Members, and public and private sector representatives, and when feasible, a Noncommissioned Officer.</li> <li>(Required) Maintain communications with Post members by having an updated Post website (information on Post leadership and events current as of January 1, 2014) and through either periodic emails or newsletters.</li> <li>(Required) Establish and implement an annual Post Awards Program to recognize Post members.</li> <li>(Desired) Conduct a joint meeting with another professional society that fosters the goals of SAME.</li> <li>(Desired) Conduct outreach to support wounded warriors and their families, families of deployed engineers, or families of fallen warriors.</li> <li>(Desired) Nominate a Post member for a RVP Medal, National Award, National Board of Direction. (Note: To receive credit, the Post must nominate the individual or company for the award; self-nominations, endorsements for nominations from other Posts and selections made by SAME HQ without nomination will not receive credit.</li> <li>(Desired) Promote Post and member accomplishments by submitting information to SAME HQ or other news media.</li> </ul>
<p><b>Membership</b> Jeff Sorenson</p>	<ul style="list-style-type: none"> <li>Having a challenge working with National to make sense of the numbers, down in public numbers by 4, overall we are looking good, need to find additional public members</li> </ul>	<ul style="list-style-type: none"> <li>Streamer will be awarded to Posts that have No Loss in Public Sector Membership and no Loss in Total Membership. "Public Sector" refers to any individual employed by a Federal, State or Local Government Agency. We will not measure the number of companies since our new structure will allow companies to have more than 5 representatives at each Post.</li> </ul>