

Professional Credentialing Achievement Awards Program for Young Professionals and NCOs

1. **Purpose.** The purpose of the Credentialing Achievement Awards Program, hereafter referred to as the (CAAP), is to promote the professional development of SAME Young Professionals and NCO Members in support of the SAME Strategic Plan. The CAAP serves to fulfill the fifth goal of the strategic plan "to prepare members and veterans for the A/E/C industry." This program is not intended to replace existing programs offered by Posts, employers, or other organizations but rather provide **an achievement award for individuals who demonstrate meritorious public service or achievement.**
2. **Management of the CAAP.** Following are the roles and responsibilities for implementing the program:
 - a. SAME National, together with the Young Professionals COI, will educate members and posts about the program, promote its use, and maintain information on the application criteria and process on the SAME website.
 - b. SAME National will establish a budget for the program each year. The FY budget will be divided in half so there are funds available for each cycle. If the Committee has more applications than budget in the first half, the Director of Programs can make a decision to reallocate the funds, and if additional funds are needed in the second half, the Director of Programs can recommend an addition to the SAME Executive Director.
 - c. The Young Professionals COI will organize and establish a schedule for package submissions and evaluations.
 - d. The Young Professionals COI will nominate two members to a selection committee to rank package submissions and provide recommendations of recipients of the awards to the Director of Programs based on the applicants' involvement in SAME. At least one of these members must be an officer in the Young Professionals COI.
 - e. The review committee will evaluate the information in the application and approve awards that meet all the eligibility requirements. If there are more applications than funds available, the Committee will rank order the applications based on merit using the information in the applications. The Committee will select those which can be awarded. Any person not awarded in the current cycle may resubmit in the next cycle.
 - f. Achievement awards cannot be made for receipts with a date more than 12 months from the application due date.
 - g. Applicants must be an NCO or young professional. Note there is no age limit for NCO applicants. Young professionals must be less than or equal to age 39 by the application due date.
 - h. Applicants must have passed the respective examination and provide required documentation with the application.
 - i. No single government official or employee shall receive through this awards program more than \$200 in awards, whether one time or multiple awards.
 - j. No single private sector individual shall receive through this program more than \$500 in awards, whether one time or multiple awards.
 - k. The Director of Programs shall chair a committee with the Young Professionals COI Chair to annually review the program and update the process.
3. **Credentials Supported by the CAAP:** The program will support exam sitting or registration fee award for the following credentials, licensures, or certifications which are considered to have an intrinsic value to SAME's mission and the architectural and engineering professions.
 - a. Fundamentals of Engineering Exam and Professional Engineer Exam (any discipline)
 - b. Architect Registration Examination (for any division)
 - c. Certified Construction Manager (Sponsored by Construction Management Association of America)
 - d. Design-Build Certification (Sponsored by Design-Build Institute of America)
 - e. Leadership in Energy and Environment Design (Sponsored by U.S. Green Building Council)
 - f. Certified Energy Manager (Sponsored by Association of Energy Engineers)
 - g. Project Management Professional (Sponsored by Project Management Institute)
 - h. Certified Facility Manager (Sponsored by International Facility Management Association)
 - i. Credentials offered by National Institute for Certification in Engineering Technologies (NICET)
 - j. Others on a case by case reviewed by the Committee and approved by the SAME Director of Programs



Brig. Gen. Joseph Schroedel, P.E., F.SAME, USA (Ret.)
Executive Director